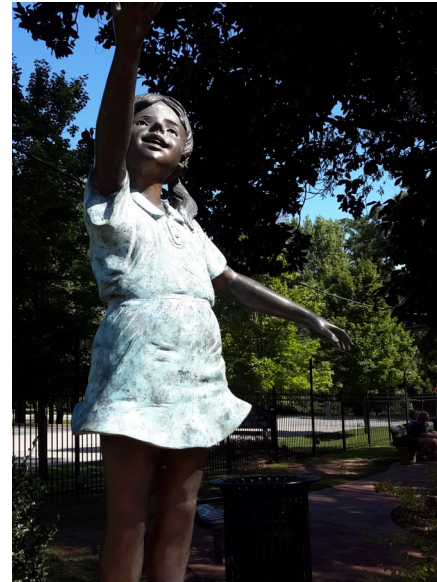


2022



CITY OF AUBURN GEORGIA

FY 2022 APPROVED BUDGET



Table of Contents:

- TAB 1: FY 2022 Budget Calendar**
- TAB 2: FY 2022 Budget Highlights**
- TAB 3: FY 2019 to FY 2022 Budget Comparison**
- TAB 4: Proposed Budgets from Departments**
- TAB 5: Department Performance, Workload Measurements and**
- TAB 6: Objectives Financial Policies FY 2022**
- TAB 7: FY 2022 Ordinance Signed by Mayor and Council**

TAB 1



MAYOR
Linda Blechinger

CITY ADMINISTRATOR
Alex W. Mitchem

CITY COUNCIL
Peggy J. Langley
Robert L. Vogel III
Bill Ackworth
Jay L. Riemenschneider

***(City Council Meetings in Bold)**

***(Meeting location: Council Chambers).**

Tuesday 6/1 at 5:30PM	City Council Capital and Budget Planning Retreat
Friday 6/4	Budget forms, to include revenue, expenditures, and workload measurements issued to all Departments and Library.
Friday 6/25	Budget forms, to include revenue, expenditures and workload measurements from all Departments and Library issued to City Administrator.
Friday 7/2	FY 2022 Proposed Budget Packet issued to Mayor and Council from all Departments and City Administrator.
Tuesday 7/20 at 6:30PM	Mayor and Council Called Meeting for Pre- Budget Workshop: Revenue - Projections for General Fund, Water, and Stormwater Expenditures: Gov't Building, Public Works, Roads, Street Lights, Special Events, Library, Water, and Stormwater.
Tuesday 7/27 at 5:00PM	Mayor and Council Called Meeting for Pre- Budget Workshop: Expenditures - Legislative Council, Executive Mayor, Elections, Administration/Financial, Law, Information Technology, Courts, Police, Code Enforcement, Planning and Zoning, and Downtown Development, and Main Street, Parks and Leisure.
Tuesday 8/17 at 5:00PM	Mayor and City Council Public Hearing to review budget, goals, and workload measurements by City Administrator. Mayor and City Council will also receive comments and suggestions – Presentation by City Administrator.
Thursday 9/2 at 5:00PM	Ordinance presented to Mayor and Council Business Meeting to approve the FY 2020 Budget.

TAB 2

TAB 3

CITY OF AUBURN
PROPOSED BUDGET FY2022
COMPARISON FY2019, FY2020, FY2021, FY2022
August 17, 2021

DEPARTMENT	FY2019	FY2020	FY2021	FY2022
	APPROVED	APPROVED	APPROVED	PROPOSED
LEGISLATIVE - GG	\$ 39,484.88	\$ 40,345.44	\$ 37,990.80	\$ 37,889.98
EXECUTIVE - MAYOR - GG	\$ 41,190.19	\$ 42,988.40	\$ 44,605.89	\$ 44,836.05
ELECTIONS - GG	\$ 4,739.00	\$ 4,739.00	\$ 5,332.00	\$ 5,604.00
FINANCIAL - GG	\$ 342,722.45	\$ 391,153.96	\$ 453,360.08	\$ 455,822.98
LAW - GG	\$ 21,107.06	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
IT INFORMATION TECH. - GG	\$ 82,557.87	\$ 71,258.00	\$ 83,000.00	\$ 83,000.00
CODE ENFORCEMENT - GG	\$ 68,797.68	\$ 75,232.32	\$ 56,507.63	\$ 60,966.24
MUNICIPAL COURT - PS	\$ 89,702.62	\$ 90,460.16	\$ 100,908.18	\$ 95,594.72
POLICE - PS	\$ 1,617,492.86	\$ 1,654,448.87	\$ 1,717,049.56	\$ 1,843,064.65
GOV'T BLDG - PW	\$ 120,127.85	\$ 207,298.65	\$ 212,854.40	\$ 214,071.89
PUBLIC WORKS - PW	\$ 213,897.70	\$ 268,622.12	\$ 250,184.91	\$ 251,217.36
ROADS - PW	\$ 104,481.86	\$ 104,481.86	\$ 111,104.00	\$ 101,175.00
STREET LIGHTING - PW	\$ 102,415.56	\$ 105,000.00	\$ 85,000.00	\$ 85,000.00
SPECIAL EVENTS - GG	\$ 41,830.83	\$ 45,979.00	\$ 53,495.05	\$ 78,615.00
PARKS & LEISURE - GG	\$ 145,349.31	\$ 182,013.90	\$ 208,053.68	\$ 302,890.37
LIBRARY - GG	\$ 131,700.00	\$ 131,700.00	\$ 135,651.00	\$ 139,720.00
PLANNING & ZONING - GG	\$ 202,610.89	\$ 196,657.26	\$ 256,066.55	\$ 271,309.58
DDA - GG	\$ 15,891.00	\$ 6,650.00	\$ 6,650.00	\$ 1,375.00
MAINSTREET	\$ 12,200.00	\$ 12,200.00	\$ 5,300.00	\$ -
GENERAL FUND BUDGET	\$ 3,398,299.61	\$ 3,651,228.94	\$ 3,843,113.73	\$ 4,092,152.82
GENERAL FUND REVENUE	\$ 3,398,299.61	\$ 3,651,228.94	\$ 3,843,113.73	\$ 4,092,152.82
MILLAGE RATE 4.931 (\$184,819)				\$ 184,919.00
WATER FUND BUDGET				
EXPENSE	\$ 1,936,876.71	\$ 2,409,766.48	\$ 2,503,999.49	\$ 2,495,174.17
REVENUE	\$ 2,189,700.00	\$ 2,409,766.48	\$ 2,503,999.49	\$ 2,495,174.17
STORM WATER BUDGET				
EXPENSE	\$ 104,800.00	\$ 105,000.00	\$ 124,266.09	\$ 122,943.55
REVENUE	\$ 104,800.00	\$ 105,000.00	\$ 124,266.09	\$ 122,943.55
TOTAL REVENUE	\$ 5,692,799.61	\$ 6,165,995.42	\$ 6,471,379.31	\$ 6,710,270.54
TOTAL EXPENDITURES	\$ 5,439,976.32	\$ 6,165,995.42	\$ 6,471,379.31	\$ 6,710,270.54

TAB 4

<u>Account</u>	<u>General Fund Revenue</u>	<u>Actual Revenue</u> FY2019	<u>Actual Revenue</u> FY2020	<u>Actual Revenue</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
100-000-00000-034783	Auburn Fest Celebration	4,352.00	-355.00	4,225.00	2,100.00	1,000.00
100-000-00000-034784	July 4th Fest Celebration	4,700.00	0.00	3,010.00	4,000.00	4,000.00
100-000-00000-311100	Real Property - Current Year	726,003.04	830,225.54	870,173.21	784,234.15	856,205.12
100-000-00000-311200	Real Property - Prior Years	8,945.85	10,415.56	7,932.92	8,025.00	5,000.00
100-000-00000-311300	Personal Property (Current Yr)	215.91	0.00	0.00	0.00	0.00
100-000-00000-311310	Personal Prop - Motor Veh	8,621.16	8,726.85	5,518.10	7,500.00	8,000.00
100-000-00000-311320	Personal Prop - Mobile Home Re	388.73	5,154.26	2,405.74	3,000.00	3,000.00
100-000-00000-311350	Railroad Equipment	422.47	437.46	502.66	0.00	0.00
100-000-00000-311400	Personal Prop - Prior Year	334.49	20.45	62.73	1,000.00	1,000.00
100-000-00000-311600	Real Estate Tfr (intangible)	15,869.57	24,585.13	40,708.30	14,750.00	17,500.00
100-000-00000-311705	Franchise Fee - Gas	7,353.24	7,079.90	11,234.23	7,000.00	7,850.00
100-000-00000-311710	Franchise Fee - Electric	253,773.04	256,938.46	254,401.76	259,500.00	256,400.00
100-000-00000-311715	Franchise Fee - Sanitation	12,618.13	60,139.06	25,460.81	31,900.00	28,500.00
100-000-00000-311750	Franchise Tax -Television/Ca	58,590.64	55,784.61	56,569.39	52,035.00	56,575.00
100-000-00000-311760	Franchise Tax - Telephone	13,324.74	28,107.62	12,145.97	17,600.00	16,875.00
100-000-00000-313100	Local Option Sales & Use Tax (LOST)	1,305,922.99	1,494,993.32	1,412,911.55	1,327,744.00	1,320,187.70
100-000-00000-313125	BC TAVT Collections	257,301.07	120,616.74	175,569.55	171,241.04	189,900.00
100-000-00000-313126	GC TAVT Collections	5,935.74	12,674.87	16,341.93	5,000.00	7,500.00
100-000-00000-313127	GC AAVT Collections	34.92	51.15	54.45	50.00	50.00
100-000-00000-313128	BC AAVT Collections	1,361.94	2,182.08	0.00	1,540.00	1,500.00
100-000-00000-313150	GC Energy Excise Tax	123.47	115.62	90.76	150.00	150.00
100-000-00000-313152	BC Energy Excise Tax	28,315.12	8,155.59	28,600.15	27,500.00	27,500.00
100-000-00000-314200	Excise Tax-Alcoholic Beverag	90,168.82	111,584.75	87,881.79	93,500.00	85,000.00
100-000-00000-316100	Bus. License- Occupation Tax	23,859.20	24,907.98	26,731.05	25,300.00	26,500.00
100-000-00000-316150	Insurance Premium Excise Tax	14,600.00	16,662.31	14,775.00	16,500.00	16,500.00
100-000-00000-316200	Insurance Premium Taxes	503,874.96	535,455.73	564,830.59	521,562.75	550,000.00
100-000-00000-319110	Penalties/Int.- Real Property	5,710.61	6,142.48	5,433.69	5,000.00	5,000.00
100-000-00000-319120	Penalties/Int.- Personal Prop.	89.55	86.30	113.10	750.00	150.00
100-000-00000-319500	FiFa Fees	841.24	2,032.60	1,530.94	1,200.00	1,200.00
100-000-00000-321100	Bus.Lic.-Alcoholic Bev/Pourer	13,547.00	13,432.00	14,057.00	13,500.00	13,500.00
100-000-00000-321905	Foresclosure Registrations	200.00	400.00	200.00	250.00	250.00
100-000-00000-321910	Background Checks	120.00	105.00	30.00	200.00	200.00
100-000-00000-322210	Zoning & Land Use/Plan Review	4,820.00	1,250.00	8,052.50	4,400.00	8,500.00
100-000-00000-322215	Land Disturbance Permit	6,003.20	6,920.00	1,746.30	5,500.00	5,315.00
100-000-00000-322230	Permits - Signs	1,524.61	1,150.85	491.50	1,320.00	1,095.00
100-000-00000-322285	Parks & Leisure Program Fees	0.00	0.00	0.00	1,650.00	0.00

<u>Account</u>	<u>General Fund Revenue</u>	<u>Actual Revenue</u>	<u>Actual Revenue</u>	<u>Actual Revenue</u>	<u>Approved Budget</u>	<u>Proposed Budget</u>
		FY2019	FY2020	YTD	FY2021	FY2022
100-000-00000-322310	Pavillion/Campsite Rentals	1,515.00	290.00	1,147.50	770.00	1,000.00
100-000-00000-322320	Perry Rainey Center - Bldg. Rental	0.00	16,547.00	26,572.50	15,000.00	20,000.00
100-000-00000-322410	J.D.Withers - Bldg Rental	2,800.00	2,055.00	1,418.75	2,200.00	2,000.00
100-000-00000-323100	Permits - Bldg Structures	202,717.94	401,888.39	543,061.48	220,000.00	350,000.00
100-000-00000-331150	Georgia Emergency Mgmt (GEMA)	0.00	0.00	7,557.11	0.00	0.00
100-000-00000-335200	Livable Center Initiative Grant (LCI)	0.00	56,687.94	39,312.06	0.00	0.00
100-000-00000-336100	LGRMS Safety Grant	0.00	4,600.00	0.00	7,000.00	7,000.00
100-000-00000-336105	CARES Act Funding	0.00	388,943.31	15,711.27	0.00	0.00
100-000-00000-337005	Gwinnett County SDS Agreement (DCA)	0.00	200,000.00	0.00	0.00	0.00
100-000-00000-341125	Nuisance Abatement Fees	6,877.64	0.00	0.00	0.00	0.00
100-000-00000-341170	Courtware Citation Fees	0.00	132.00	15.00	0.00	0.00
100-000-00000-341195	Encumbered Tech Fees	1,717.84	1,040.00	-1,040.00	1,500.00	1,000.00
100-000-00000-342000	Public Safety Revenue	4,271.07	2,076.42	144.00	5,000.00	2,500.00
100-000-00000-344130	Sale Of Recycled Materials	2,572.15	881.10	1,677.76	2,750.00	1,000.00
100-000-00000-349100	Cemetery Fees	1,836.00	2,400.00	1,238.20	1,500.00	2,000.00
100-000-00000-349300	Bad Check Fees	105.00	0.00	3,000.00	175.00	0.00
100-000-00000-349400	Open Records Requests	0.00	83.48	0.00	0.00	0.00
100-000-00000-351170	Municipal Fines - Court	250,934.13	183,425.17	265,520.82	181,500.00	220,650.00
100-000-00000-351175	Municipal Court-fines(contra)	-82,106.07	-59,880.03	-95,436.92	-63,500.00	-63,500.00
100-000-00000-351180	Alen Sims - Court/PD	3,096.00	1,712.00	2,932.00	1,500.00	2,000.00
100-000-00000-361000	Interest Revenues	10,615.89	11,846.23	6,403.57	5,000.00	8,000.00
100-000-00000-362100	Investment Income - Jackson EMC	0.00	0.00	1,222.77	0.00	0.00
100-000-00000-371005	Donations - Christmas Season	0.00	0.00	-293.15	0.00	0.00
100-000-00000-389000	Misc. Revenue - Other	5,264.40	6,303.18	1,329.16	6,300.00	5,000.00
100-000-00000-389100	Proceeds Insurance Claim Reimb.	28,096.51	6,362.00	50,657.28	31,497.07	5,000.00
100-000-00000-390275	Great American Clean-Up Day	983.47	205.00	1,867.75	1,100.00	1,500.00
100-000-00000-392000	Proceeds Of Fixed Assets	11,075.05	24,001.09	7,000.00	6,500.00	6,500.00
100-000-00000-393500	Inception of Capital Lease/Purchase	0.00	23,461.00	0.00	28,828.00	0.00
100-000-00000-393700	Extraordinary Revenue	0.00	0.00	51.02	0.00	0.00
TOTAL:		3,832,239.47	4,921,239.55	4,534,862.60	3,871,122.01	4,093,552.82
TOTAL:	GENERAL FUND REVENUE	3,832,239.47	4,921,239.55	4,534,862.60	3,871,122.01	4,093,552.82

<u>Account</u>	<u>Legislative Council</u>	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Approved Budget</u> YTD	<u>Proposed Budget</u> FY2021	<u>Proposed Budget</u> FY2022
100-000-11000-511100	Regular Employees	17,600.00	19,200.00	14,400.00	19,200.00	19,200.00
100-000-11000-512200	Social Security (fica) Contrib	1,091.20	1,190.40	892.80	1,191.00	1,191.00
100-000-11000-512300	Medicare	255.20	278.40	208.80	279.00	279.00
100-000-11000-512700	Workers Compensation	61.44	419.48	385.52	422.22	694.98
100-000-11000-523100	INS-Other Than Emp Benefits	10,542.40	11,003.05	6,643.52	11,148.58	10,675.00
100-000-11000-523500	Travel	3,074.54	264.81	625.00	1,000.00	1,250.00
100-000-11000-523600	Dues And Fees	0.00	245.00	0.00	0.00	250.00
100-000-11000-523700	Education And Training	3,175.00	625.00	120.00	3,000.00	2,000.00
100-000-11000-523900	Other	0.00	0.00	0.00	0.00	100.00
100-000-11000-531100	General Supplies & Mat'l	322.02	760.08	863.36	1,000.00	1,000.00
100-000-11000-531300	Food	229.90	0.00	0.00	0.00	500.00
100-000-11000-531601	Computer Hardware	1,410.78	0.00	0.00	750.00	750.00
TOTAL:		37,762.48	33,986.22	24,139.00	37,990.80	37,889.98
TOTAL:	11000 LEGISLATIVE COUNCIL	37,762.48	33,986.22	24,139.00	37,990.80	37,889.98

<u>Account</u>	<u>Executive Mavor</u>	<u>Actual Expense</u>	<u>Actual Expenses</u>	<u>Actual Expenses</u>	<u>Approved Budget</u>	<u>Proposed Budget</u>
		<u>FY2019</u>	<u>FY2020</u>	<u>YTD</u>	<u>FY2021</u>	<u>FY2022</u>
100-000-13000-511100	Regular Employees	16,500.00	18,000.00	13,500.00	18,000.00	18,000.00
100-000-13000-512200	Social Security (fica) Contrib	1,023.00	1,116.00	837.00	1,116.00	1,116.00
100-000-13000-512300	Medicare	239.25	261.00	195.75	261.00	261.00
100-000-13000-512700	Workers Compensation	57.60	355.48	367.47	422.22	651.55
100-000-13000-521300	Technical	0.00	0.00	150.00	0.00	-
100-000-13000-523100	INS-Other Than Emp Benefits	2,635.60	2,997.60	2,062.22	3,456.67	3,335.00
100-000-13000-523210	Communications-mobile Phone	1,491.27	1,458.74	695.32	1,200.00	1,200.00
100-000-13000-523300	Advertising	1,531.98	250.00	950.00	900.00	1,000.00
100-000-13000-523400	Printing And Binding	130.50	0.00	0.00	0.00	-
100-000-13000-523500	Travel	1,240.70	1,171.06	625.00	3,000.00	3,000.00
100-000-13000-523600	Dues And Fees	8,207.64	11,838.41	8,477.91	10,000.00	10,000.00
100-000-13000-523700	Education And Training	2,280.00	347.00	1,685.00	3,000.00	3,000.00
100-000-13000-523850	Contract Labor	500.00	0.00	0.00	0.00	-
100-000-13000-531100	General Supplies & Mat'l	1,675.23	2,003.79	395.41	1,500.00	1,500.00
100-000-13000-531270	Gasoline / Diesel	214.76	0.00	0.00	0.00	-
100-000-13000-531300	Food	1,222.01	1,037.25	603.89	1,000.00	1,000.00
100-000-13000-531400	Books and Periodicals	22.50	22.50	22.50	0.00	22.50
100-000-13000-531601	Computer Hardware	647.39	0.00	954.53	750.00	750.00
TOTAL:		39,619.43	40,858.83	31,522.00	44,605.89	44,836.05
TOTAL:	13000 EXECUTIVE MAYOR	39,619.43	40,858.83	31,522.00	44,605.89	44,836.05

<u>Account</u>	<u>Elections</u>	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Actual Expenses</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
100-000-14000-521200	Professional	4,739.00	4,876.00	5,321.00	5,332.00	5,604.00
TOTAL:		4,739.00	4,876.00	5,321.00	5,332.00	5,604.00
TOTAL:	14000 ELECTIONS	4,739.00	4,876.00	5,321.00	5,332.00	5,604.00

<u>Account</u>	<u>Financial Administration</u>	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Actual Expenses</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
100-000-15100-511100	Regular Employees	174,937.02	234,319.08	218,830.05	254,837.96	266,905.08
100-000-15100-512000	Fringe Benefits	225.00	375.00	737.67	600.00	850.00
100-000-15100-512100	Group Insurance	11,938.70	28,220.40	26,392.00	36,103.00	34,220.00
100-000-15100-512200	Social Security (fica) Contrib	10,410.37	13,544.87	12,751.13	15,799.95	16,548.11
100-000-15100-512300	Medicare	2,434.70	3,167.69	2,982.11	3,695.15	3,870.12
100-000-15100-512400	Retirement Contribution	13,934.18	13,469.97	14,243.60	18,249.00	20,706.00
100-000-15100-512700	Workers Compensation	763.12	3,709.75	7,247.84	3,734.00	9,000.00
100-000-15100-512900	Other Employee Benefits	0.00	0.00	90.00	90.00	90.00
100-000-15100-521200	Professional	71,188.56	34,979.04	23,750.92	65,000.00	50,000.00
100-000-15100-521300	Technical	950.00	950.00	0.00	950.00	500.00
100-000-15100-522210	Repair / Maint.- Vehicle	498.48	34.86	74.95	1,000.00	1,000.00
100-000-15100-522320	Rental Of Equip And Vehicles	2,564.67	2,282.62	1,809.67	3,000.00	2,500.00
100-000-15100-523050	Collection Fees/Past Due Accts	309.00	943.00	743.00	300.00	300.00
100-000-15100-523100	INS-Other Than Emp Benefits	1,872.84	2,846.08	3,672.28	4,689.00	5,065.00
100-000-15100-523200	Communications-Telephone	5,246.76	7,814.98	4,707.47	4,700.00	4,500.00
100-000-15100-523210	Communications-Mobile Phone	1,361.91	2,037.48	1,962.21	1,400.00	1,700.00
100-000-15100-523230	Communications-Postage	1,859.78	1,510.01	2,154.13	2,500.00	2,000.00
100-000-15100-523300	Advertising	1,541.47	2,933.15	800.00	1,000.00	1,000.00
100-000-15100-523350	Marketing	250.00	0.00	0.00	2,000.00	1,000.00
100-000-15100-523400	Printing And Binding	2,315.00	2,614.00	2,791.00	1,200.00	3,000.00
100-000-15100-523500	Travel	4,278.74	1,588.62	1,261.00	4,000.00	4,000.00
100-000-15100-523600	Dues And Fees	1,085.00	4,337.49	2,240.80	2,400.00	2,400.00
100-000-15100-523601	Bank Fees	0.00	0.00	2,383.32	3,500.00	2,000.00
100-000-15100-523700	Education And Training	7,905.00	2,825.00	3,094.79	4,000.00	4,000.00
100-000-15100-523850	Contract Labor	325.00	0.00	320.00	0.00	300.00
100-000-15100-531100	General Supplies & Mat'l	6,216.17	-2,390.15	4,221.44	4,750.00	4,000.00
100-000-15100-531270	Gasoline / Diesel	54.20	132.72	46.34	300.00	300.00
100-000-15100-531300	Food	1,776.57	1,003.20	1,257.39	2,000.00	2,000.00
100-000-15100-531400	Books And Periodicals	22.50	22.50	22.50	50.00	50.00
100-000-15100-531600	Small Equipment	37.44	0.00	0.00	750.00	500.00
100-000-15100-531601	Computer Hardware	2,217.67	399.99	179.88	500.00	4,500.00
100-000-15100-531602	Computer Software	0.00	179.88	4,590.00	4,000.00	4,000.00
100-000-15100-531700	Other Supplies	617.00	0.00	0.00	750.00	1,000.00
100-000-15100-531701	Uniforms	0.00	0.00	0.00	0.00	1,100.00
100-000-15100-531705	COVID-19 Related Expenses	0.00	30,927.92	28,107.67	0.00	0.00
100-000-15100-581200	Capital Lease - Principal	5,044.70	4,898.42	4,022.89	5,385.95	914.92
100-000-15100-582200	Capital Lease - Interest	467.31	613.60	111.14	126.07	3.75
TOTAL:		334,648.86	400,291.17	377,599.19	453,360.08	455,822.98
TOTAL:	15100 FINANCIAL ADMINISTRATION	334,648.86	400,291.17	377,599.19	453,360.08	455,822.98

<u>Account</u>	<u>Law</u>	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Actual Expenses</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
100-000-15300-521200	PROFESSIONAL	21,107.06	16,534.40	9,135.45	20,000.00	20,000.00
TOTAL:		21,107.06	16,534.40	9,135.45	20,000.00	20,000.00
TOTAL:	15300 LAW	21,107.06	16,534.40	9,135.45	20,000.00	20,000.00

<u>Account</u>	<u>IT Information Tech.</u>	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Actual Expenses</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
100-000-15350-521200	Professional	57,188.67	50,145.50	48,756.12	50,000.00	50,000.00
100-000-15350-521300	Technical	17,550.00	18,107.50	18,257.50	20,000.00	20,000.00
100-000-15350-531601	Computer Hardware	0.00	0.00	0.00	13,000.00	13,000.00
100-000-15350-581200	Capital Lease - Principal	7,486.48	3,224.44	0.00	0.00	0.00
100-000-15350-582200	Capital Lease - Interest	332.72	33.56	0.00	0.00	0.00
TOTAL:		82,557.87	71,511.00	67,013.62	83,000.00	83,000.00
TOTAL:	15350 IT INFORMATION TECH.	82,557.87	71,511.00	67,013.62	83,000.00	83,000.00

<u>Account</u>	<u>Government Bldg</u>	<u>Actual Expense</u>	<u>Actual Expenses</u>	<u>Actual Expenses</u>	<u>Approved Budget</u>	<u>Proposed Budget</u>
		FY2019	FY2020	YTD	FY2021	FY2022
100-000-15650-511100	Regular Employees	2,012.00	53,758.92	42,134.05	57,670.60	60,570.12
100-000-15650-512000	Fringe Benefits	0.00	150.00	175.00	150.00	200.00
100-000-15650-512100	Group Insurance	0.00	13,352.10	9,528.60	19,824.00	13,663.00
100-000-15650-512200	Social Security (fica) Contrib	106.05	2,832.41	2,306.93	3,575.58	3,755.34
100-000-15650-512300	Medicare	24.80	662.46	539.59	836.22	878.27
100-000-15650-512400	Retirement Contribution	0.00	3,093.30	2,652.91	4,130.00	4,556.00
100-000-15650-512700	Workers Compensation	0.00	850.89	2,142.39	856.00	2,037.00
100-000-15650-512900	Other Employee Benefits	0.00	0.00	20.00	20.00	20.00
100-000-15650-521200	Professional	0.00	45.00	0.00	2,000.00	2,000.00
100-000-15650-522130	Custodial	0.00	243.28	113.30	0.00	300.00
100-000-15650-522140	Lawn & Grounds Care	506.60	910.47	251.90	2,000.00	4,000.00
100-000-15650-522200	Repair / Maint.- Bldg	17,471.68	18,194.52	36,642.89	20,000.00	20,000.00
100-000-15650-522210	Repair/Maint. - Vehicle	1,763.72	3,042.04	1,340.46	2,500.00	2,000.00
100-000-15650-522220	Repairs / Maint. - Equip	2,097.95	255.00	2,116.46	1,500.00	1,500.00
100-000-15650-522320	Rental Of Equip And Vehicles	0.00	801.00	0.00	0.00	2,000.00
100-000-15650-523100	INS-Other Than Emp Benefits	1,237.86	2,534.40	1,276.58	2,125.00	2,160.00
100-000-15650-523200	Communications - Cable/Internet	1,946.37	5,378.32	3,773.30	4,000.00	5,053.16
100-000-15650-523210	Communications-Mobile Phone	0.00	616.04	389.63	700.00	700.00
100-000-15650-523230	Communications-Postage	0.00	144.77	0.00	0.00	0.00
100-000-15650-523500	Travel	0.00	140.00	0.00	150.00	150.00
100-000-15650-523600	Dues and Fees	0.00	0.00	0.00	0.00	0.00
100-000-15650-523700	Education & Training	0.00	435.00	145.00	500.00	200.00
100-000-15650-523850	Contract Labor	40,411.43	31,875.42	720.00	49,317.00	49,317.00
100-000-15650-523900	Other	0.00	0.00	0.00	0.00	0.00
100-000-15650-531100	General Supplies & Mat'l	16,106.31	9,279.09	3,447.38	11,000.00	4,100.00
100-000-15650-531150	Safety Supplies	0.00	0.00	0.00	0.00	2,900.00
100-000-15650-531210	Water / Sewerage	2,285.24	1,583.92	603.91	2,872.64	2,872.00
100-000-15650-531215	Storm Water Utility Fees	460.00	460.00	460.00	1,490.00	1,490.00
100-000-15650-531220	Natural Gas	2,351.40	2,985.81	2,418.18	4,000.00	3,000.00
100-000-15650-531230	Electricity	22,693.70	21,665.58	13,617.98	18,000.00	18,000.00
100-000-15650-531270	Gasoline/Diesel	18.10	2,524.36	2,051.91	3,000.00	3,000.00
100-000-15650-531300	Food	0.00	0.00	21.54	0.00	100.00
100-000-15650-531602	Computer Software	0.00	0.00	0.00	0.00	100.00
100-000-15650-531600	Small Equipment	319.99	204.92	2,356.47	0.00	2,500.00
100-000-15650-531601	Computer Hardware	0.00	921.12	0.00	0.00	0.00
100-000-15650-531602	Computer Software	0.00	0.00	0.00	0.00	0.00
100-000-15650-531603	Miscellaneous Equipment	2,887.07	0.00	0.00	0.00	0.00
100-000-15650-531700	Other Supplies	0.00	1,746.75	0.00	750.00	750.00
100-000-15650-531701	Uniforms	0.00	0.00	0.00	0.00	200.00
TOTAL:		114,700.27	180,686.89	131,246.36	212,967.04	214,071.89

TOTAL:	15650 GOVERNMENT BLDGS	114,700.27	180,686.89	131,246.36	212,967.04	214,071.89
--------	------------------------	------------	------------	------------	------------	------------

<u>Account</u>	<u>Municipal Court</u>	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Actual Expenses</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
100-000-26500-511100	Regular Employees	50,386.32	53,306.71	40,025.36	52,319.28	53,619.80
100-000-26500-512000	Fringe Benefits	75.00	75.00	403.60	150.00	150.00
100-000-26500-512100	Group Insurance	11,642.30	2,702.80	669.60	13,104.00	872.00
100-000-26500-512200	Social Security (fica) Contrib	2,895.18	3,262.03	2,476.63	3,243.80	3,324.43
100-000-26500-512300	Medicare	677.00	762.98	579.17	758.63	777.49
100-000-26500-512400	Retirement Contribution	3,272.00	2,937.91	2,406.07	3,747.00	4,033.00
100-000-26500-512700	Workers Compensation	141.17	13.78	773.96	18.00	1,848.00
100-000-26500-512900	Other Employee Benefits	0.00	0.00	20.00	20.00	20.00
100-000-26500-521200	Professional	16,025.00	13,375.00	16,800.00	24,000.00	26,300.00
100-000-26500-522320	Rental Of Equip And Vehicles	671.00	244.00	191.34	0.00	250.00
100-000-26500-523100	INS-Other Than Emp Benefits	17.00	14.91	20.39	17.00	145.00
100-000-26500-523230	Communications-postage	235.31	398.13	138.13	700.00	900.00
100-000-26500-523400	Printing And Binding	549.82	141.44	481.90	700.00	700.00
100-000-26500-523500	Travel	0.00	0.00	0.00	250.00	250.00
100-000-26500-523600	Dues And Fees	90.00	55.00	55.00	80.00	130.00
100-000-26500-523700	Education And Training	335.00	225.00	0.00	1,000.00	1,000.00
100-000-26500-531100	General Supplies & Mat'l	666.22	789.45	658.49	800.47	1,000.00
100-000-26500-531300	Food	0.00	0.00	21.53	0.00	0.00
100-000-26500-531601	Computer Hardware	70.60	0.00	0.00	0.00	0.00
100-000-26500-531701	Uniforms	0.00	0.00	0.00	0.00	275.00
TOTAL:		87,748.92	78,304.14	65,721.17	100,908.18	95,594.72
TOTAL:	26500 MUNICIPAL COURT	87,748.92	78,304.14	65,721.17	100,908.18	95,594.72

<u>Account</u>	<u>Police</u>	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Actual Expenses</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
100-000-32000-511100	Regular Employees	847,662.34	901,336.29	610,132.59	941,595.67	1,051,849.38
100-000-32000-511300	Overtime	29,363.02	22,277.87	12,689.61	35,000.00	35,000.00
100-000-32000-512000	Fringe Benefits	1,359.26	905.00	2,023.61	1,650.00	3,500.00
100-000-32000-512100	Group Insurance	212,303.95	207,631.40	150,195.40	275,856.00	271,050.00
100-000-32000-512200	Social Security (Fica) Contrib	49,531.31	51,782.76	34,787.74	58,378.93	65,214.66
100-000-32000-512300	Medicare	11,584.17	12,110.78	8,135.85	13,653.14	15,251.82
100-000-32000-512400	Retirement Contribution	57,630.99	52,093.25	42,563.60	67,427.00	79,120.00
100-000-32000-512700	Workers Compensation	43,724.47	44,759.45	28,056.45	45,057.00	33,300.00
100-000-32000-512900	Other Employee Benefits	0.00	0.00	450.00	450.00	450.00
100-000-32000-521200	Professional	11,712.24	4,850.70	3,078.79	15,000.00	15,000.00
100-000-32000-521300	Technical	12,209.84	11,698.81	10,556.17	17,000.00	27,000.00
100-000-32000-522200	Repair / Maint.- Bldg	4,978.65	3,504.51	1,943.19	4,000.00	4,000.00
100-000-32000-522210	Repair / Maint.- Vehicle	31,810.78	23,800.45	18,389.36	14,000.00	15,000.00
100-000-32000-522220	Repair / Maint. - Equip	2,475.58	2,523.05	1,318.70	3,500.00	3,500.00
100-000-32000-522320	Rental Of Equip And Vehicles	4,718.05	5,056.91	3,474.98	3,750.00	3,750.00
100-000-32000-523100	INS-Other Than Emp Benefits	42,661.06	59,392.91	33,948.04	54,770.00	54,770.00
100-000-32000-523200	Communications-telephone	4,615.28	7,225.34	3,457.12	5,500.00	5,500.00
100-000-32000-523210	Communications-mobile Phone	7,603.88	7,560.46	5,010.35	7,000.00	7,000.00
100-000-32000-523230	Communications-postage	200.66	522.25	169.04	400.00	400.00
100-000-32000-523300	Advertising	50.00	0.00	0.00	350.00	350.00
100-000-32000-523400	Printing And Binding	94.55	280.49	151.90	300.00	300.00
100-000-32000-523500	Travel	20.00	782.04	515.08	1,250.00	1,250.00
100-000-32000-523600	Dues And Fees	701.00	446.00	707.13	500.00	500.00
100-000-32000-523700	Education And Training	817.00	727.00	595.00	2,000.00	2,000.00
100-000-32000-531100	General Supplies & Mat'l	5,789.79	4,649.06	2,081.34	4,500.00	4,500.00
100-000-32000-531210	Water / Sewerage	1,049.75	1,429.92	467.16	1,047.44	1,050.00
100-000-32000-531215	Storm Water Utility Fees	70.00	70.00	70.00	70.00	70.00
100-000-32000-531220	Natural Gas	816.54	940.36	957.92	900.00	1,000.00
100-000-32000-531230	Electricity	10,348.26	9,891.87	6,361.86	11,000.00	11,000.00
100-000-32000-531270	Gasoline / Diesel	46,667.10	31,667.98	31,176.07	35,000.00	35,000.00
100-000-32000-531300	Food	2,354.66	1,689.50	996.92	750.00	750.00
100-000-32000-531400	Books And Periodicals	193.80	0.00	0.00	250.00	250.00
100-000-32000-531600	Small Equipment	734.61	2,292.00	0.00	500.00	500.00
100-000-32000-531601	Computer Hardware	1,366.38	3,570.39	8,074.22	6,500.00	14,500.00
100-000-32000-531602	Computer Software	638.40	122.88	311.88	750.00	8,250.00
100-000-32000-531603	Miscellaneous Equipment	66.22	1,378.28	1,719.85	2,700.00	2,700.00
100-000-32000-531700	Other Supplies	3,656.31	3,888.14	242.81	4,500.00	4,500.00
100-000-32000-531701	Uniforms	400.00	974.73	6,904.47	3,500.00	6,800.00
100-000-32000-542100	Machinery & Equipment	0.00	0.00	0.00	500.00	500.00
100-000-32000-542200	Vehicles	48,074.86	59,375.30	122,430.03	59,092.07	37,000.00

<u>Account</u>	<u>Police</u>	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Actual Expenses</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
100-000-32000-542300	Furniture And Fixtures	0.00	0.00	0.00	1,000.00	1,000.00
100-000-32000-542500	Other Equipment	0.00	0.00	13,240.00	18,500.00	15,500.00
100-000-32000-581200	Capital Lease/Purchase - Principal	58,600.94	55,148.61	29,865.06	24,704.42	3,125.98
100-000-32000-582200	Capital Lease/Purchase - Interest	4,978.21	3,086.46	1,093.02	487.40	12.81
TOTAL:		1,563,633.91	1,601,443.20	1,198,342.31	1,744,639.07	1,843,064.65
TOTAL:	32000 POLICE	1,563,633.91	1,601,443.20	1,198,342.31	1,744,639.07	1,843,064.65

<u>Account</u>	<u>Public Works</u>	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Actual Expenses</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
100-000-41000-511100	Regular Employees	75,116.21	69,144.77	57,991.25	82,743.75	91,202.16
100-000-41000-511300	Overtime	1,763.17	783.83	862.49	3,000.00	3,000.00
100-000-41000-512000	Fringe Benefits	225.00	300.00	678.60	450.00	450.00
100-000-41000-512100	Group Insurance	39,709.20	21,340.20	21,470.40	19,824.00	47,884.00
100-000-41000-512200	Social Security (Fica) Contrib	3,948.72	3,816.15	3,186.44	5,130.09	6,976.97
100-000-41000-512300	Medicare	799.02	907.07	745.14	1,199.78	1,322.43
100-000-41000-512400	Retirement Contribution	5,752.62	4,961.36	3,826.48	5,925.00	6,860.00
100-000-41000-512700	Workers Compensation	6,937.24	7,626.86	3,572.27	7,678.00	2,925.00
100-000-41000-512900	Other Employee Benefits	0.00	0.00	60.00	60.00	60.00
100-000-41000-521200	Professional	3,740.50	6,348.53	7,270.40	6,000.00	7,000.00
100-000-41000-522110	Disposal	0.00	0.00	1,830.00	0.00	2,000.00
100-000-41000-522140	Lawn & Grounds Care	136.37	287.40	62.40	500.00	0.00
100-000-41000-522200	Repair / Maint.- Bldg	4,781.00	7,803.08	20,390.64	16,077.57	8,000.00
100-000-41000-522210	Repair / Maint.- Vehicle	8,069.92	10,791.59	5,838.65	5,000.00	5,000.00
100-000-41000-522220	Repair / Maint. - Equip	9,536.40	8,044.39	7,734.30	6,000.00	6,000.00
100-000-41000-522320	Rental Of Equip And Vehicles	1,329.05	317.52	207.77	1,500.00	400.00
100-000-41000-523100	INS-Other Than Emp Benefits	4,791.10	6,461.01	5,085.51	8,511.92	8,300.00
100-000-41000-523200	Communications-telephone	4,993.31	7,571.11	3,773.31	6,000.00	5,400.00
100-000-41000-523210	Communications-mobile Phone	995.29	710.88	486.18	1,100.00	800.00
100-000-41000-523230	Communications-postage	0.00	17.00	0.00	0.00	0.00
100-000-41000-523400	Printing And Binding	0.00	0.00	0.00	0.00	0.00
100-000-41000-523500	Travel	1,386.92	257.47	0.00	300.00	300.00
100-000-41000-523600	Dues And Fees	1,200.00	2,732.65	2,833.59	2,800.00	2,150.00
100-000-41000-523700	Education And Training	1,000.00	1,086.00	0.00	1,000.00	500.00
100-000-41000-523850	Contract Labor	6,760.00	0.00	0.00	0.00	0.00
100-000-41000-531100	General Supplies & Mat'l	6,137.97	7,969.16	4,358.33	10,000.00	10,000.00
100-000-41000-531210	Water / Sewerage	1,419.39	1,679.97	1,338.37	1,591.47	1,600.00
100-000-41000-531215	Storm Water Utility Fees	300.00	300.00	300.00	300.00	300.00
100-000-41000-531230	Electricity	5,459.41	6,393.76	4,540.43	7,000.00	7,000.00
100-000-41000-531270	Gasoline / Diesel	5,268.87	3,503.31	3,777.02	5,500.00	5,500.00
100-000-41000-531275	Tire Disposal	460.00	182.00	0.00	0.00	0.00
100-000-41000-531300	Food	323.17	440.12	444.98	600.00	600.00
100-000-41000-531600	Small Equipment	385.22	2,345.16	1,780.00	3,000.00	4,100.00
100-000-41000-531601	Computer Hardware	0.00	0.00	23.97	0.00	500.00

<u>Account</u>	<u>Public Works</u>	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Actual Expenses</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
100-000-41000-531602	Computer Software	1,712.65	0.00	0.00	0.00	0.00
100-000-41000-531603	Miscellaneous Equipment	309.99	924.50	0.00	0.00	0.00
100-000-41000-531700	Other Supplies	927.77	472.14	0.00	0.00	0.00
100-000-41000-531701	Uniforms	0.00	129.17	1,092.92	1,200.00	1,200.00
100-000-41000-542100	Machinery & Equipment	0.00	0.00	0.00	6,200.00	8,630.00
100-000-41000-542200	Vehicles	0.00	23,461.00	27,235.34	28,828.00	0.00
100-000-41000-581200	Capital Lease Principal	0.00	2,826.71	3,288.03	4,389.84	4,594.44
100-000-41000-582200	Capital Lease Interest	0.00	677.85	654.60	866.96	662.36
TOTAL:		205,675.48	212,613.72	196,739.81	250,276.38	251,217.36
TOTAL:	41000 PUBLIC WORKS	205,675.48	212,613.72	196,739.81	250,276.38	251,217.36

<u>Account</u>	<u>Roads</u>	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Actual Expenses</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
100-000-42200-521200	Professional	0.00	100.00	4,193.75	800.00	12,000.00
100-000-42200-522140	Lawn & Grounds Care	0.00	520.17	0.00	300.00	0.00
100-000-42200-522200	Repair / Maint.- Bldg	0.00	0.00	176.21	0.00	0.00
100-000-42200-522210	Repair / Maint.- Vehicle	2,322.60	5,295.24	1,414.36	7,000.00	3,500.00
100-000-42200-522220	Repair / Maint. - Equip	9,402.03	14,713.54	3,481.36	15,000.00	7,500.00
100-000-42200-522230	Repair / Maint. - Infrastructure	6,200.00	46,094.73	31,883.78	30,390.00	43,050.00
100-000-42200-523100	Ins.-Other Than Emp Benefits	2,081.86	1,945.66	1,639.62	2,753.00	2,625.00
100-000-42200-531100	General Supplies & Mat'l	9,026.73	8,640.90	2,852.72	10,000.00	5,000.00
100-000-42200-531270	Gasoline / Diesel	2,780.41	1,072.01	1,727.40	5,000.00	5,000.00
100-000-42200-531600	Small Equipment	84.99	0.00	1,326.90	0.00	0.00
100-000-42200-531603	Miscellaneous Equipment	0.00	2,483.38	0.00	0.00	0.00
100-000-42200-531700	Other Supplies	0.00	0.00	0.00	0.00	0.00
100-000-42200-541400	Infrastructure	0.00	0.00	0.00	39,861.00	0.00
100-000-42200-542100	Machinery & Equipment	38,542.50	8,479.66	0.00	0.00	22,500.00
TOTAL:		70,441.12	89,345.29	48,696.10	111,104.00	101,175.00
TOTAL:	42200 ROADWAYS AND WALKWAYS	70,441.12	89,345.29	48,696.10	111,104.00	101,175.00

<u>Account</u>	<u>Street Lighting</u>	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Actual Expenses</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
100-000-42600-531230	ELECTRICITY	99,217.50	101,588.86	105,976.03	75,300.24	85,000.00
TOTAL:		99,217.50	101,588.86	105,976.03	75,300.24	85,000.00
TOTAL:	42600 ELECTRICITY	99,217.50	101,588.86	105,976.03	75,300.24	85,000.00

<u>Account</u>	<u>Special Events/Festivals</u>	<u>Actual Expense</u>	<u>Actual Expenses</u>	<u>Actual Expenses</u>	<u>Approved Budget</u>	<u>Proposed Budget</u>
		FY2019	FY2020	YTD	FY2021	FY2022
100-000-61920-521200	Professional	14,000.00	10,000.00	0.00	0.00	12,000.00
100-000-61920-521300	Technical	0.00	0.00	720.00	0.00	1,000.00
100-000-61920-522320	Rental of Equip and Vehicles	1,200.00	5,650.00	0.00	1,000.00	2,000.00
100-000-61920-523100	INS-Other Than Emp Benefits	1,230.83	2,894.59	2,245.31	3,770.05	3,590.00
100-000-61920-523230	Communications-postage	126.00	3.94	0.00	25.00	25.00
100-000-61920-523300	Advertising	402.60	565.72	99.95	500.00	500.00
100-000-61920-523400	Printing And Binding	80.00	317.00	0.00	0.00	0.00
100-000-61920-523600	Dues And Fees	414.01	1,194.77	398.20	700.00	1,000.00
100-000-61920-523850	Contract Labor	6,350.00	450.00	0.00	0.00	0.00
100-000-61920-531100	General Supplies & Mat'l	8,881.05	13,954.15	5,632.37	2,000.00	12,000.00
100-000-61920-531300	Food	3,903.92	1,080.16	0.00	500.00	0.00
100-000-61920-531700	Other Supplies	327.50	0.00	0.00	500.00	0.00
100-000-61920-531705	Independence Day Celebration	0.00	0.00	23,250.00	29,000.00	29,000.00
100-000-61920-531710	Auburn Fest Celebration	0.00	0.00	400.00	9,500.00	9,500.00
100-000-61920-531715	Sounding Off The Christmas Season	0.00	0.00	0.00	6,000.00	8,000.00
TOTAL:		36,915.91	36,110.33	32,745.83	53,495.05	78,615.00
TOTAL:	61920 SPECIAL EVENTS/FESTIVALS	36,915.91	36,110.33	32,745.83	53,495.05	78,615.00

<u>Account</u>	<u>Parks</u>	<u>Actual Expense</u>	<u>Actual Expenses</u>	<u>Actual Expenses</u>	<u>Approved Budget</u>	<u>Proposed Budget</u>
		FY2019	FY2020	YTD	FY2021	FY2022
100-000-62000-511100	Regular Employees	49,401.61	54,051.21	40,128.57	54,941.64	117,068.12
100-000-62000-512000	Fringe Benefits	150.00	150.00	175.00	150.00	300.00
100-000-62000-512100	Group Insurance	136.80	136.80	102.60	135.00	20,557.00
100-000-62000-512200	Social Security (fica) Contrib	3,072.22	3,360.50	2,492.56	3,406.38	7,258.00
100-000-62000-512300	Medicare	718.57	785.84	583.03	796.65	1,697.00
100-000-62000-512400	Retirement Contribution	3,291.34	3,085.17	2,526.61	3,934.00	8,806.00
100-000-62000-512700	Workers Compensation	1,023.62	2,002.20	1,290.27	2,016.00	1,941.00
100-000-62000-512900	P/R Accrued Vac.Liability	0.00	0.00	20.00	20.00	0.00
100-000-62000-521200	Professional	2,672.00	1,621.17	1,475.00	5,000.00	5,000.00
100-000-62000-522140	Lawn & Grounds Care	15,061.33	11,072.53	5,747.69	12,000.00	14,000.00
100-000-62000-522200	Repair / Maint. - Bldg	4,699.74	1,218.52	8,875.96	6,750.00	12,119.59
100-000-62000-522210	Repair / Maint - Vehicle	297.94	603.43	47.83	200.00	200.00
100-000-62000-522220	Repair / Maint. - Equip	7,362.23	4,190.29	4,548.57	5,000.00	5,000.00
100-000-62000-522320	Rental Of Equip And Vehicles	732.73	2,649.94	55.77	1,500.00	1,000.00
100-000-62000-523100	INS-Other Than Emp Benefits	2,772.68	4,798.33	3,864.27	6,470.00	6,290.00
100-000-62000-523200	Communications-telephone	0.00	2,116.78	0.00	0.00	0.00
100-000-62000-523210	Communications-mobile Phone	719.61	719.16	469.63	800.00	800.00
100-000-62000-523230	Communications-postage	162.00	79.44	146.74	200.00	200.00
100-000-62000-523300	Advertising	-15.00	375.00	250.00	1,200.00	800.00
100-000-62000-523400	Printing And Binding	49.99	250.00	0.00	300.00	0.00
100-000-62000-523500	Travel	118.56	0.00	54.00	1,500.00	1,000.00
100-000-62000-523550	Travel - Auburn Owl's	5,624.19	5,131.07	1,391.37	5,000.00	5,000.00
100-000-62000-523600	Dues And Fees	1,125.00	425.00	815.00	1,000.00	1,000.00
100-000-62000-523700	Education And Training	384.00	1,050.00	0.00	1,000.00	1,000.00
100-000-62000-523850	Contract Labor	0.00	0.00	0.00	8,000.00	8,000.00
100-000-62000-531100	General Supplies & Mat'l	11,084.19	15,262.75	6,453.76	22,000.00	22,000.00
100-000-62000-531210	Water / Sewerage	5,768.67	3,676.60	3,493.87	7,500.00	7,000.00
100-000-62000-531215	Storm Water Utility Fees	210.00	210.00	210.00	250.00	250.00
100-000-62000-531220	Natural Gas	687.33	639.90	426.07	750.00	750.00
100-000-62000-531230	Electricity	16,057.02	15,332.68	12,258.25	18,214.66	18,214.66

<u>Account</u>	<u>Parks</u>	<u>Actual Expense</u>	<u>Actual Expenses</u>	<u>Actual Expenses</u>	<u>Approved Budget</u>	<u>Proposed Budget</u>
		FY2019	FY2020	YTD	FY2021	FY2022
100-000-62000-531270	Gasoline / Diesel	1,791.66	1,009.03	304.50	2,000.00	2,000.00
100-000-62000-531300	Food	245.71	48.90	463.37	1,000.00	1,000.00
100-000-62000-531600	Small Equipment	24.24	942.98	1,204.00	500.00	1,000.00
100-000-62000-531603	Miscellaneous Equipment	1,897.50	3,813.78	0.00	0.00	0.00
100-000-62000-531700	Other Supplies	361.50	142.50	0.00	400.00	400.00
100-000-62000-531701	Uniforms	0.00	0.00	0.00	0.00	550.00
100-000-62000-531800	Summer Programs	0.00	650.00	0.00	1,200.00	1,000.00
100-000-62000-542100	Machinery & Equipment	0.00	5,589.66	0.00	18,000.00	18,000.00
100-000-62000-542400	Computers	0.00	0.00	0.00	0.00	0.00
100-000-62000-542500	Other Equipment	0.00	0.00	0.00	11,000.00	11,000.00
100-000-62000-581200	Capital Lease - Principal	3,783.52	3,909.38	3,017.18	4,039.46	686.19
100-000-62000-582200	Capital Lease - Interest	350.50	224.61	83.33	94.55	2.81
TOTAL:		141,823.00	151,325.15	102,974.80	208,268.34	302,890.37
TOTAL:	62000 PARKS AND LEISURE	141,823.00	151,325.15	102,974.80	208,268.34	302,890.37

<u>Account</u>	<u>Library</u>	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Actual Expenses</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
100-000-65000-571000	INTERGOVERNMENTAL	131,700.00	132,687.75	101,738.25	135,651.00	139,720.00
TOTAL:		131,700.00	132,687.75	101,738.25	135,651.00	139,720.00
TOTAL:	65000 LIBRARY	131,700.00	132,687.75	101,738.25	135,651.00	139,720.00

<u>Account</u>	<u>Planning & Zoning</u>	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Actual Expenses</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
100-000-74100-511100	Regular Employees	92,508.21	102,082.51	75,760.00	103,764.44	106,301.52
100-000-74100-511300	Overtime	646.84	0.00	0.00	0.00	0.00
100-000-74100-512000	Fringe Benefits	225.00	225.00	275.00	300.00	300.00
100-000-74100-512100	Group Insurance	17,428.00	17,413.40	15,226.10	26,208.00	27,230.00
100-000-74100-512200	Social Security (fica) Contrib	5,369.90	5,833.39	4,262.62	6,433.40	6,590.69
100-000-74100-512300	Medicare	1,255.91	1,364.19	996.97	1,504.58	1,541.37
100-000-74100-512400	Retirement Contribution	5,839.37	5,826.74	4,770.05	7,431.00	7,996.00
100-000-74100-512700	Workers Compensation	1,150.68	1,173.23	1,795.21	1,181.02	3,665.00
100-000-74100-512900	Other Employee Benefits	0.00	0.00	40.00	40.00	40.00
100-000-74100-521200	Professional	67,833.31	96,762.37	91,387.10	85,000.00	95,000.00
100-000-74100-521300	Technical	0.00	-783.00	6,125.00	500.00	1,500.00
100-000-74100-522220	Repairs / Maint. - Equip	0.00	135.00	0.00	200.00	200.00
100-000-74100-522320	Rental of Equipment	315.47	946.68	640.15	1,000.00	1,000.00
100-000-74100-523100	Ins.-Other Than Emp Benefits	1,264.83	2,924.29	2,285.86	3,804.11	3,895.00
100-000-74100-523200	Communications-Telephone	0.00	2,116.79	0.00	0.00	-
100-000-74100-523210	Communications-mobile Phone	599.61	599.16	389.63	600.00	600.00
100-000-74100-523230	Communications-postage	612.00	229.43	606.00	200.00	800.00
100-000-74100-523300	Advertising	540.00	856.00	1,728.81	500.00	2,000.00
100-000-74100-523400	Printing And Binding	12.00	1,679.50	1,900.39	2,000.00	2,000.00
100-000-74100-523500	Travel	73.95	0.00	0.00	500.00	500.00
100-000-74100-523600	Dues And Fees	100.00	177.80	173.70	500.00	200.00
100-000-74100-523700	Education And Training	882.23	1,273.51	950.00	2,000.00	2,000.00
100-000-74100-531100	General Supplies & Mat'l	1,508.41	2,091.19	2,449.66	2,500.00	2,500.00
100-000-74100-531270	Gasoline / Diesel	40.51	28.70	51.62	200.00	200.00
100-000-74100-531300	Food	186.18	293.25	138.47	200.00	200.00
100-000-74100-531400	Books And Periodicals	0.00	0.00	0.00	200.00	200.00
100-000-74100-531601	Computer Hardware	139.00	238.28	239.88	1,000.00	1,000.00
100-000-74100-531602	Computer Software	378.80	718.76	0.00	7,000.00	2,000.00
100-000-74100-531603	Miscellaneous Equipment	0.00	0.00	0.00	100.00	1,100.00
100-000-74100-531700	Other Supplies	207.50	0.00	0.00	200.00	200.00
100-000-74100-531701	Uniforms	0.00	0.00	0.00	0.00	550.00
100-000-74100-542300	Furniture And Fixtures	0.00	0.00	0.00	1,000.00	0.00
TOTAL:		199,117.71	244,206.17	212,192.22	256,066.55	271,309.58
TOTAL:	74100 PLANNING AND ZONING	199,117.71	244,206.17	212,192.22	256,066.55	271,309.58

<u>Account</u>	<u>Code Enforcement</u>	<u>Actual Expense</u>	<u>Actual Expenses</u>	<u>Actual Expenses</u>	<u>Approved Budget</u>	<u>Proposed Budget</u>
		FY2019	FY2020	YTD	FY2021	FY2022
100-000-74500-511100	Regular Employees	31,042.12	28,976.05	24,639.20	32,918.08	34,559.72
100-000-74500-511300	Overtime	364.77	837.75	185.29	1,600.00	1,600.00
100-000-74500-512000	Fringe Benefits	150.00	75.00	175.00	150.00	150.00
100-000-74500-512100	Group Insurance	16,990.80	114.00	102.60	350.00	350.00
100-000-74500-512200	Social Security (fica) Contrib	1,521.06	1,853.12	1,543.74	2,040.92	2,142.40
100-000-74500-512300	Medicare	355.80	433.39	360.99	477.31	501.12
100-000-74500-512400	Retirement Contribution	2,476.32	1,871.32	1,550.79	2,357.00	2,600.00
100-000-74500-512700	Workers Compensation	645.02	419.48	580.32	422.00	1,163.00
100-000-74500-512900	Other Employee Benefits	0.00	0.00	20.00	20.00	20.00
100-000-74500-521200	Professional	25.00	45.00	0.00	2,230.00	2,230.00
100-000-74500-522110	Disposal	0.00	0.00	58.64	0.00	0.00
100-000-74500-522210	Repair / Maint.- Vehicle	62.59	2,191.92	4,074.92	1,250.00	2,000.00
100-000-74500-522220	Repair / Maint. - Equip	0.00	0.00	0.00	500.00	500.00
100-000-74500-522320	Rental Of Equip And Vehicles	671.00	244.00	191.34	0.00	0.00
100-000-74500-523100	INS-Other Than Emp Benefits	304.00	360.97	269.94	442.00	500.00
100-000-74500-523210	Communications-mobile Phone	639.85	636.07	389.63	900.00	900.00
100-000-74500-523230	Communications-postage	113.34	398.18	225.83	400.00	400.00
100-000-74500-523300	Advertising	0.00	0.00	0.00	1,000.00	1,000.00
100-000-74500-523400	Printing And Binding	49.99	49.99	0.00	300.00	300.00
100-000-74500-523500	Travel	779.79	1,241.00	612.00	1,400.00	1,500.00
100-000-74500-523600	Dues And Fees	124.00	60.00	60.00	100.00	100.00
100-000-74500-523700	Education And Training	950.00	1,075.00	1,398.27	2,300.00	2,300.00
100-000-74500-523850	Contract Labor	0.00	0.00	0.00	1,500.00	1,500.00
100-000-74500-531100	General Supplies & Mat'l	1,153.37	821.26	202.50	400.32	700.00
100-000-74500-531270	Gasoline / Diesel	995.88	74.17	92.80	1,250.00	1,750.00
100-000-74500-531300	Food	0.00	48.90	21.53	0.00	0.00
100-000-74500-531400	Books And Periodicals	0.00	0.00	0.00	200.00	200.00
100-000-74500-531601	Computer Hardware	0.00	0.00	0.00	700.00	700.00
100-000-74500-531602	Computer Software	68.13	0.00	0.00	0.00	0.00
100-000-74500-531603	Miscellaneous Equipment	0.00	0.00	0.00	500.00	600.00
100-000-74500-531700	Other Supplies	14.72	2,877.50	0.00	400.00	400.00
100-000-74500-531701	Uniforms	0.00	40.94	0.00	300.00	300.00
TOTAL:		59,497.55	44,745.01	36,755.33	56,407.63	60,966.24
TOTAL:	74500 CODE ENFORCEMENT	59,497.55	44,745.01	36,755.33	56,407.63	60,966.24

<u>Account</u>	<u>DDA</u>	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Actual Expenses</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
100-000-75500-521200	Professional	232.00	2,705.50	3,823.75	1,500.00	0.00
100-000-75500-522200	Repairs / Maint. - Bldg.	5,000.00	349.18	0.00	0.00	0.00
100-000-75500-522320	Rental Of Equip and Vehicles	79.20	75.57	55.77	0.00	0.00
100-000-75500-523230	Communications-Postage	0.00	16.99	0.00	0.00	0.00
100-000-75500-523300	Advertising	0.00	0.00	200.00	600.00	0.00
100-000-75500-523350	Marketing	535.75	0.00	385.00	600.00	0.00
100-000-75500-523400	Printing And Binding	12.00	0.00	0.00	500.00	0.00
100-000-75500-523500	Travel	0.00	0.00	0.00	500.00	0.00
100-000-75500-523600	Dues and Fees	100.00	100.00	102.00	750.00	0.00
100-000-75500-523700	Education And Training	0.00	590.00	0.00	1,500.00	0.00
100-000-75500-531100	General Supplies & Mat'l	300.61	186.32	465.61	500.00	0.00
100-000-75500-531270	Gasoline/Diesel	0.00	0.00	0.00	0.00	0.00
100-000-75500-531300	Food	0.00	94.69	0.00	200.00	0.00
100-000-75500-611000	Transfer Out - DDA				0.00	1,375.00
TOTAL:		6,259.56	4,118.25	5,032.13	6,650.00	1,375.00
TOTAL:	75500 DDA	6,259.56	4,118.25	5,032.13	6,650.00	1,375.00

<u>Account</u>	<u>MainStreet</u>	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Actual Expenses</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
100-000-75650-512700	Workers Compensation	0.00	4.19	0.00	0.00	0.00
100-000-75650-521200	Professional	2,700.00	2,800.00	1,950.00	3,500.00	0.00
100-000-75650-523210	Communication - Mobile Phone	0.00	479.73	389.63	600.00	0.00
100-000-75650-523300	Advertising	1,522.99	4,000.00	3,500.00	0.00	0.00
100-000-75650-523350	Marketing	0.00	0.00	247.00	0.00	0.00
100-000-75650-523500	Travel	0.00	26.00	0.00	500.00	0.00
100-000-75650-523700	Education And Training	0.00	0.00	90.00	500.00	0.00
100-000-75650-531100	General Supplies & Mat'l	0.00	86.27	48.93	0.00	0.00
100-000-75650-531300	Food	0.00	0.00	0.00	200.00	0.00
100-000-75650-611000	Transfer Out - DDA				0.00	0.00
TOTAL:		4,222.99	7,396.19	6,225.56	5,300.00	0.00
TOTAL:	75650 MAINSTREET	4,222.99	7,396.19	6,225.56	5,300.00	0.00

<u>Account</u>	<u>Confiscated Assets Revenue</u>	<u>Actual Revenue</u> FY2019	<u>Actual Revenue</u> FY2020	<u>Actual Revenue</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
210-000-00000-034789	Donations - K9 Program	1,000.00	1,500.00	2,000.00	0.00	0.00
210-000-00000-331310	Federal Capital Grant	1,395.00	0.00	0.00	1,000.00	1,000.00
210-000-00000-336000	Income - Confiscated Assets Fund	0.00	27,853.00	2,350.00	0.00	0.00
210-000-00000-351320	Cash Confiscations	499.39	4,858.80	0.00	9,000.00	9,000.00
210-000-00000-361000	Interest Revenue	36.61	36.68	5.34	0.00	0.00
TOTAL:		2,931.00	34,248.48	4,355.34	10,000.00	10,000.00
TOTAL:	32000 POLICE CONFISCATED ASSETS	2,931.00	34,248.48	4,355.34	10,000.00	10,000.00

<u>Account</u>	<u>Confiscated Assets Expense</u>	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Actual Expenses</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
210-000-32000-521200	Professional	715.00	709.88	0.00	1,000.00	1,000.00
210-000-32000-521300	Technical	499.00	0.00	0.00	1,000.00	1,000.00
210-000-32000-522200	Repairs / Maint. - Bldg.	1,346.07	0.00	0.00	0.00	-
210-000-32000-522210	Repairs / Maint. - Vehicle	300.00	50.00	10.00	1,000.00	1,000.00
210-000-32000-522220	Repair / Maint. - Equip.	0.00	0.00	0.00	1,000.00	1,000.00
210-000-32000-523300	Advertising	0.00	0.00	0.00	0.00	-
210-000-32000-523600	Dues And Fees	105.00	640.60	235.00	1,000.00	1,000.00
210-000-32000-523650	Narcotics Investigations	116.53	0.00	0.00	1,000.00	1,000.00
210-000-32000-531100	General Supplies & Mat'l	1,090.80	3,516.75	0.00	1,000.00	1,000.00
210-000-32000-531300	Food	0.00	156.38	0.00	0.00	-
210-000-32000-531600	Small Equipment	3,087.00	715.00	0.00	1,500.00	1,500.00
210-000-32000-531601	Computer Hardware	225.88	0.00	0.00	1,000.00	1,000.00
210-000-32000-531602	Computer Software	0.00	0.00	0.00	0.00	-
210-000-32000-531700	Other Supplies	2,347.00	138.03	0.00	500.00	500.00
210-000-32000-531705	K-9 Expenditures	0.00	0.00	53.49	0.00	0.00
210-000-32000-542200	Vehicles	16,325.14	28,089.89	5,689.73	0.00	0.00
TOTAL:		26,157.42	34,016.53	5,988.22	10,000.00	10,000.00
TOTAL:	32000 POLICE CONFISCATED ASSETS	26,157.42	34,016.53	5,988.22	10,000.00	10,000.00

<u>Account</u>	<u>Court Fines/Technical Fund</u>	<u>Actual Revenue</u> FY2019	<u>Actual Revenue</u> FY2020	<u>Actual Revenue</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
211-000-00000-336000	Income - Tech/Court Fund	8,436.03	6,808.20	9,668.00	10,500.00	10,500.00
211-000-00000-361000	Interest Revenue	37.08	41.19	13.27	0.00	0.00
211-000-00000-391000	Interfund Trans.in - GF	0.00	0.00	0.00	0.00	0.00
TOTAL:		8,473.11	6,849.39	9,681.27	10,500.00	10,500.00
TOTAL:	32000 COURT FINES/TECHNICAL FUND	8,473.11	6,849.39	9,681.27	10,500.00	10,500.00

<u>Account</u>	<u>Court Fines/Technical Fund</u>	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Actual Expenses</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
211-000-32000-521200	Professional	0.00	0.00	0.00	4,000.00	4,000.00
211-000-32000-521300	Technical	5,318.00	3,138.00	0.00	0.00	0.00
211-000-32000-522201	Equipment Maintenance	0.00	513.83	0.00	0.00	0.00
211-000-32000-523600	Dues And Fees	0.00	0.00	1,758.00	4,000.00	4,000.00
211-000-32000-531100	General Supplies & Mat'l	45.99	766.67	955.67	500.00	500.00
211-000-32000-531601	Computer Hardware	1,644.09	2,700.20	0.00	1,000.00	1,000.00
211-000-32000-531700	Other Supplies	0.00	0.00	0.00	1,000.00	1,000.00
211-000-32000-542500	Other Equipment	0.00	0.00	6,735.00	0.00	0.00
TOTAL:		7,008.08	7,118.70	9,448.67	10,500.00	10,500.00
TOTAL:	32000 COURT FINES/TECHNICAL FUND	7,008.08	7,118.70	9,448.67	10,500.00	10,500.00

<u>Account</u>	<u>DOT Asset Forfeiture Fund</u>	<u>Actual Revenue</u> FY2019	<u>Actual Revenue</u> FY2020	<u>Actual Revenue</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
212-000-00000-331310	Federal Capital Grant - DOT	0.00	1,676.22	0.00	1,000.00	1,000.00
212-000-00000-36100	Interest Revenue	0.00	0.00	0.32	0.00	0.00
TOTAL:		0.00	1,676.22	0.32	1,000.00	1,000.00
TOTAL:	32000 DOT ASSET FORFEITURE FUND	0.00	1,676.22	0.32	1,000.00	1,000.00

<u>Account</u>	<u>DOT Asset Forfeiture Fund</u>	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Actual Expenses</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
212-000-32000-542500	Other Equipment	0.00	0.00	0.00	1,000.00	1,000.00
TOTAL:		0.00	0.00	0.00	1,000.00	1,000.00
TOTAL:	32000 DOT ASSET FORFEITURE FUND	0.00	0.00	0.00	1,000.00	1,000.00

<u>Account</u>	<u>DOJ Asset Forfeiture Fund</u>	<u>Actual Revenue</u> FY2019	<u>Actual Revenue</u> FY2020	<u>Actual Revenue</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
214-000-00000-331310	Federal Capital Grant - DOJ	0.00	0.00	0.80	1,000.00	1,000.00
214-000-00000-336000	GMTF (Gwin Metro Task Force) - DOJ Grant	0.00	0.00	3,244.51	0.00	0.00
214-000-00000-361000	Interest Revenue	0.00	0.00	0.80	0.00	0.00
TOTAL:		0.00	0.00	3,246.11	1,000.00	1,000.00
TOTAL:	32000 DOJ ASSET FORFEITURE FUND	0.00	0.00	3,246.11	1,000.00	1,000.00

<u>Account</u>	<u>DOJ Asset Forfeiture Fund</u>	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Actual Expenses</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
214-000-32000-531100	General Supplies & Mat'l	0.00	0.00	2,335.76	1,000.00	1,000.00
TOTAL:		0.00	0.00	2,335.76	1,000.00	1,000.00
TOTAL:	32000 DOJ ASSET FORFEITURE FUND	0.00	0.00	2,335.76	1,000.00	1,000.00

<u>Account</u>	<u>ARPA Local Fiscal Recovery Funds</u>	<u>Actual Revenue</u> FY2019	<u>Actual Revenue</u> FY2020	<u>Actual Revenue</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
230-000-00000-332100	ARP Act of 2021 Local Fiscal Recovery Funds	0.00	0.00	0.00	0.00	1,430,261.00
TOTAL:		0.00	0.00	0.00	0.00	1,430,261.00
TOTAL:	ARPA	0.00	0.00	0.00	0.00	1,430,261.00

<u>Account</u>	<u>ARPA Local Fiscal Recovery Funds</u>	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Actual Expenses</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
230-000-00000-611100	Transfer out to other Funds	0.00	0.00	0.00	0.00	1,430,261.00
TOTAL:		0.00	0.00	0.00	0.00	1,430,261.00
TOTAL:	ARPA	0.00	0.00	0.00	0.00	1,430,261.00

<u>Account</u>	<u>Health & Wellness Grant</u>	<u>Actual Revenue</u> FY2019	<u>Actual Revenue</u> FY2020	<u>Actual Revenue</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
252-000-00000-336000	Health Promotion Grant	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
252-000-00000-361000	Interest Revenue	5.62	5.00	0.00	0.00	0.00
TOTAL:		5,005.62	5,005.00	5,000.00	5,000.00	5,000.00
TOTAL:	15100 HEALTH & WELLNESS GRANT	5,005.62	5,005.00	5,000.00	5,000.00	5,000.00

<u>Account</u>	<u>Health & Wellness Grant</u>	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Actual Expenses</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
252-000-15100-512000	Fringe Benefits	1,994.70	431.38	0.00	1,675.00	1,675.00
252-000-15100-521200	Professional	550.00	0.00	0.00	650.00	650.00
252-000-15100-523600	Dues & Fees	10.32	0.00	0.00	0.00	0.00
252-000-15100-531100	General Supplies & Materials	809.68	2,390.32	0.00	825.00	825.00
252-000-15100-531300	Food	2,096.21	1,095.44	0.00	1,850.00	1,850.00
252-000-15100-531600	Small Equipment	0.00	0.00	0.00	0.00	0.00
252-000-15100-531603	Miscellaneous Equipment	0.00	1,007.00	0.00	0.00	0.00
TOTAL:		5,460.91	4,924.14	0.00	5,000.00	5,000.00
TOTAL:	15100 HEALTH & WELLNESS GRANT	5,460.91	4,924.14	0.00	5,000.00	5,000.00

<u>Account</u>	<u>Citizen's Police Academy</u>	<u>Actual Revenue</u> FY2019	<u>Actual Revenue</u> FY2020	<u>Actual Revenue</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
267-000-00000-336000	Income - Citizens Police Acad	5,000.00	0.00	0.00	1,100.00	1,100.00
267-000-00000-361000	Interest Revenue	9.05	11.62	3.93	0.00	0.00
267-000-00000-389000	Miscellaneous Revenue	25.00	25.00	0.00	0.00	0.00
TOTAL:		5,034.05	36.62	3.93	1,100.00	1,100.00
TOTAL:	32000 CITIZEN'S POLICE ACADEMY	5,034.05	36.62	3.93	1,100.00	1,100.00

<u>Account</u>	<u>Citizen's Police Academy</u>	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Actual Expenses</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
267-000-32000-522310	Rental of Land And Buildings	100.00	100.00	0.00	100.00	100.00
267-000-32000-523400	Printing And Binding	0.00	0.00	0.00	0.00	0.00
267-000-32000-523550	Donations & Contributions	0.00	75.00	0.00	0.00	0.00
267-000-32000-523600	Dues And Fees	0.00	0.00	0.00	0.00	0.00
267-000-32000-531100	General Supplies & Mat'l	1,318.30	140.38	0.00	500.00	500.00
267-000-32000-531700	Other Supplies	1,548.87	0.00	0.00	500.00	500.00
TOTAL:		2,967.17	315.38	0.00	1,100.00	1,100.00
TOTAL:	32000 CITIZEN'S POLICE ACADEMY	2,967.17	315.38	0.00	1,100.00	1,100.00

<u>Account</u>	<u>DDA - Downtown Development</u>	<u>Actual Revenue</u>	<u>Actual Revenue</u>	<u>Actual Revenue</u>	<u>Approved Budget</u>	<u>Proposed Budget</u>
		<u>FY2019</u>	<u>FY2020</u>	<u>YTD</u>	<u>FY2021</u>	<u>FY2022</u>
268-000-00000-034778	Events - Auburn Ever After	240.00	0.00	849.93	400.00	400.00
268-000-00000-034779	Activities	1,496.59	897.06	0.00	1,685.00	1,685.00
268-000-00000-034780	BBQ Challenge/Trains & Flames	1,340.00	865.00	0.00	1,000.00	1,000.00
268-000-00000-034788	WS Shop Festival/Market Days	4,883.46	235.00	0.00	5,000.00	5,000.00
268-000-00000-349300	Bad Check Fees	0.00	0.00	0.00	0.00	0.00
268-000-00000-361000	Interest Revenues	30.32	21.61	24.35	25.00	25.00
268-000-00000-371003	Donations - Miscellaneous	647.70	0.00	0.00	250.00	250.00
268-000-00000-371005	Sponsorships	0.00	0.00	3,600.00	0.00	0.00
268-000-00000-381000	Rents and Royalties Revenue	8,575.00	8,025.00	6,550.00	7,500.00	7,500.00
268-000-00000-381001	Rent Rev - Whistlestop Shops	17,900.00	13,830.00	18,950.00	13,500.00	30,000.00
268-000-00000-389000	Misc. Revenue - Other	227.20	0.00	0.00	0.00	0.00
268-000-00000-391000	Transfers In from General Fund	0.00	0.00	0.00	0.00	1,375.00
TOTAL:		35,340.27	23,873.67	29,974.28	29,360.00	47,235.00
TOTAL:	75500 DDA - DOWNTOWN DEVELOPMENT	35,340.27	23,873.67	29,974.28	29,360.00	47,235.00

<u>Account</u>	<u>DDA - Downtown Development</u>	<u>Actual Expense</u>	<u>Actual Expenses</u>	<u>Actual Expenses</u>	<u>Approved Budget</u>	<u>Proposed Budget</u>
		<u>FY2019</u>	<u>FY2020</u>	<u>YTD</u>	<u>FY2021</u>	<u>FY2022</u>
268-000-75500-521200	Professional	0.00	-685.00	0.00	1,465.00	5,500.00
268-000-75500-522200	Repair/Maint. - Bldg	3,965.54	1,549.78	0.00	1,000.00	100.00
268-000-75500-522320	Rental Of Equip And Vehicles	16,802.28	160.00	0.00	10,000.00	1,000.00
268-000-75500-523200	Communications - Telephone	1,874.90	2,071.55	1,216.82	1,500.00	1,500.00
268-000-75550-523210	Communication - Mobile Phone	0.00	479.73	389.63	0.00	600.00
268-000-75500-523230	Postage	35.00	0.00	37.50	25.00	100.00
268-000-75500-523300	Advertising	3,850.00	3,350.00	198.05	4,000.00	4,600.00
268-000-75500-523350	Marketing	0.00	198.17	125.00	500.00	800.00
268-000-75500-523400	Printing And Binding	62.01	362.62	0.00	100.00	1,000.00
268-000-75500-523500	Travel	0.00	144.63	0.00	20.00	1,200.00
268-000-75500-523550	Donations & Contributions	1,045.00	900.00	0.00	1,000.00	1,000.00
268-000-75500-523575	Awards	3,350.00	3,550.00	118.05	3,500.00	3,500.00
268-000-75500-523600	Dues And Fees	1,764.00	1,402.10	961.00	1,000.00	1,750.00
268-000-75500-523700	Education And Training	0.00	400.00	0.00	250.00	2,500.00
268-000-75500-523850	Contract Labor	6,520.00	2,700.00	0.00	3,000.00	10,000.00
268-000-75500-531100	General Supplies	2,667.24	911.26	376.00	2,000.00	2,500.00
268-000-75500-531300	Food	2,685.45	0.00	0.00	0.00	1,400.00
268-000-75500-531505	Whistle-Stop Shops	0.00	0.00	425.21	0.00	1,000.00
268-000-75500-531510	Events - Auburn Ever After	0.00	0.00	5,677.21	0.00	7,185.00
TOTAL:		44,621.42	17,494.84	9,524.47	29,360.00	47,235.00
TOTAL:	75500 DDA - DOWNTOWN DEVELOPMENT	44,621.42	17,494.84	9,524.47	29,360.00	47,235.00

<u>Account</u>	<u>BC SPLOST 2018</u>	<u>Actual Revenue</u> FY2019	<u>Actual Revenue</u> FY2020	<u>Actual Revenue</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
328-000-00000-313201	Income - PW Facilities	37,956.36	84,549.42	62,431.65	0.00	67,837.15
328-000-00000-313202	Income - New Municipal Complex	-3,331.64	563,662.74	416,210.93	0.00	452,247.67
328-000-00000-313203	Income - Roads & Transportation	119,451.49	211,373.52	156,079.12	0.00	169,592.88
328-000-00000-313204	Income - Parks & Recreation	-40,418.82	112,732.55	83,242.19	0.00	90,449.53
328-000-00000-313205	Income - Police & Public Safety	0.00	98,640.97	72,836.91	0.00	79,143.34
325-000-00000-313206	Income - Event Center	336,252.66	0.00	0.00	0.00	0.00
328-000-00000-313207	Income - Water & Sewer	0.00	194,620.04	143,708.29	0.00	156,150.94
328-000-00000-313208	Income - Stormwater	0.00	70,457.83	52,026.36	0.00	56,530.96
328-000-00000-361000	Interest Revenue	231.24	1,388.56	416.77	0.00	0.00
328-000-00000-393805	Transfers in from GF (LCI)	0.00	107,419.71	18,382.79	0.00	0.00
328-000-00000-393810	Transfer in from URA Bond Issuance	0.00	259,124.09	0.00	0.00	3,048,000.00
328-000-00000-393815	Transfer in from ARPA	0.00	0.00	0.00	0.00	1,430,261.00
TOTAL:		450,141.29	1,703,969.43	1,005,335.01	0.00	5,550,213.47
TOTAL:	BC 2018 SPLOST	450,141.29	1,703,969.43	1,005,335.01	0.00	5,550,213.47

<u>Account</u>	<u>BC SPLOST 2018</u>	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Actual Expenses</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
328-601-42200-000000	ROADWAYS AND WALKWAYS					
328-601-42200-522200	Repairs & Maintenance - Roads	0.00	0.00	30,974.40	0.00	0.00
328-602-62000-000000	PARKS & RECREATION					
328-602-62000-541215	Cemetary Project	0.00	0.00	2,370.00	0.00	0.00
328-602-62000-541220	Ball Fields	0.00	0.00	0.00	0.00	58,240.24
328-602-62000-581300	Debt Service Principal - Musco Lighting	0.00	0.00	21,438.15	0.00	22,284.96
328-602-62000-582300	Debt Service Interest - Musco Lighting	0.00	0.00	4,582.01	0.00	3,735.20
328-604-41000-000000	PUBLIC WORKS ADMINISTRATION					
328-604-41000-541400	Infrastructure - PW Facilities	0.00	0.00	0.00	0.00	0.00
328-604-41000-581300	Debt Service Principal - Sunbelt Way	78,725.01	81,322.01	62,766.53	0.00	0.00
328-604-41000-582300	Debt Service Interest- Sunbelt Way	8,635.83	6,038.84	2,754.10	0.00	0.00
328-605-61920-000000	EVENTS					
328-605-61920-541400	Infrastructure - Event Center	183,373.72	0.00	0.00	0.00	0.00
328-606-15100-000000	FINANCIAL ADMINISTRATION					
328-606-15100-541400	Infrastructure - New Municipal Complex	77,931.07	915,083.65	325,419.26	0.00	509,891.84
328-606-15100-541401	URA Bond - New Municipal Complex	0.00	259,124.09	0.00	0.00	3,048,000.00
328-606-15100-541402	Water Line - New Municipal Complex	0.00	0.00	18,136.25	0.00	1,430,261.00
328-606-15100-541405	Livable Center Initiative (LCI)	0.00	107,419.71	18,382.79	0.00	0.00
328-606-15100-581105	Debt Service Principal - URA Bond	0.00	0.00	0.00	0.00	0.00
328-606-15100-582105	Debt Service Interest- URA Bond	0.00	0.00	234,165.01	0.00	462,483.39
328-610-43200-541400	STORMWATER					
328-610-43200-541400	County Line Road Project	0.00	0.00	82,125.50	0.00	0.00
328-610-43200-541405	Infrastructure	0.00	0.00	0.00	0.00	15,316.84
TOTAL:		348,665.63	1,368,988.30	803,114.00	0.00	5,550,213.47
TOTAL:	BC SPLOST 2018	348,665.63	1,368,988.30	803,114.00	0.00	5,550,213.47

<u>Account</u>	<u>URA Revenue Bond</u>	<u>Actual Revenue</u> FY2019	<u>Actual Revenue</u> FY2020	<u>Actual Revenue</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
361-000-00000-393105	URA Bond Issuance			259,124.09		3,048,000.00
TOTAL:		0.00	0.00	259,124.09	0.00	3,048,000.00
TOTAL:	URA Revenue Bond	0.00	0.00	259,124.09	0.00	3,048,000.00

<u>Account</u>	<u>URA Revenue Bond</u>	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Actual Expenses</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
361-000-00000-611000	Interfund Transfers Out - 328			259,124.09		3,048,000.00
TOTAL:		0.00	0.00	259,124.09	0.00	3,048,000.00
TOTAL:	URA Revenue Bond	0.00	0.00	259,124.09	0.00	3,048,000.00

<u>Account</u>	<u>Water Revenue</u>	<u>Actual Revenue</u> FY2019	<u>Actual Revenue</u> FY2020	<u>Actual Revenue</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
505-000-00000-344210	Water Charges	1,730,734.74	1,839,832.50	1,078,310.43	2,133,258.96	2,124,433.64
505-000-00000-344215	Water/Sewer Charges - Late Charges	99,653.15	56,635.15	38,368.80	50,000.00	50,000.00
505-000-00000-344220	Water Charges - Meter Install	255,500.00	469,000.00	640,500.00	262,500.00	262,500.00
505-000-00000-344255	Sewerage Charges	67,204.25	79,901.44	67,346.29	55,920.53	55,920.53
505-000-00000-349300	Other Svc Fees-Water/Sewerage	0.00	0.00	3,911.98	0.00	0.00
505-000-00000-361000	Bad Check Fees	455.00	595.00	455.00	245.00	245.00
505-000-00000-389000	Interest Revenues	8,586.33	7,065.94	0.00	575.00	575.00
505-000-00000-393500	Misc. Revenue - Other	1,499.93	6,200.00	2,100.00	1,500.00	1,500.00
TOTAL:		2,163,633.40	2,459,230.03	1,830,992.50	2,503,999.49	2,495,174.17
TOTAL:	44000 WATER	2,163,633.40	2,459,230.03	1,830,992.50	2,503,999.49	2,495,174.17

<u>Account</u>	<u>Water Expense</u>	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Actual Expenses</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
505-000-44000-511100	Regular Employees	405,519.16	397,175.32	289,866.00	460,064.28	487,993.48
505-000-44000-511300	Overtime	6,922.92	4,216.34	2,635.88	6,000.00	6,000.00
505-000-44000-512000	Fringe Benefits	1,675.00	1,585.90	1,775.00	2,100.00	2,100.00
505-000-44000-512100	Group Insurance	92,933.50	108,607.00	77,047.70	203,692.00	143,056.00
505-000-44000-512200	Social Security (fica) Contrib	23,394.78	21,617.71	16,063.47	28,523.99	30,255.60
505-000-44000-512300	Medicare	5,471.45	5,055.77	3,756.83	6,670.93	7,075.91
505-000-44000-512400	Retirement Contribution	21,241.23	30,643.07	21,345.50	32,945.00	36,707.00
505-000-44000-512700	Workers Compensation	22,897.80	14,899.69	11,644.03	15,747.00	16,275.00
505-000-44000-512900	Other Employee Benefits	0.00	0.00	260.00	260.00	260.00
505-000-44000-521200	Professional	55,107.28	39,134.16	35,541.75	50,000.00	50,000.00
505-000-44000-521300	Technical	29,690.00	29,210.00	21,043.00	28,000.00	34,000.00
505-000-44000-522140	Lawn & Grounds Care	0.00	229.22	0.00	300.00	0.00
505-000-44000-522200	Repair/Maint. - Bldg	2,675.00	175.00	1,767.46	200.00	200.00
505-000-44000-522210	Repair / Maint. - Vehicle	9,327.84	10,128.95	7,494.99	10,000.00	10,000.00
505-000-44000-522220	Repair / Maint. - Equip	1,500.87	28,519.21	15,311.90	3,000.00	6,000.00
505-000-44000-522320	Rental of Equip & Vehicle	2,972.87	2,101.27	1,391.71	2,500.00	2,500.00
505-000-44000-523050	Collection Fees/Past Due Accts	223.33	633.71	493.36	500.00	750.00
505-000-44000-523100	Ins-other Than Emp Benef	15,982.64	6,297.57	5,206.98	6,907.00	7,700.00
505-000-44000-523200	Communications-telephone	6,628.03	8,798.33	5,090.36	7,000.00	7,000.00
505-000-44000-523210	Communications-mobile Phone	4,282.60	3,972.89	2,574.44	5,000.00	5,000.00
505-000-44000-523230	Communications-postage	14,695.54	15,651.50	11,334.50	14,550.00	14,550.00
505-000-44000-523300	Advertising	2,312.40	332.00	446.25	1,500.00	1,500.00
505-000-44000-523400	Printing And Binding	13,932.01	14,085.34	11,426.72	12,000.00	12,000.00
505-000-44000-523500	Travel	1,277.78	366.87	422.00	1,200.00	800.00
505-000-44000-523600	Dues And Fees	17,753.07	8,673.00	1,517.00	10,000.00	10,000.00
505-000-44000-523700	Education And Training	390.00	1,185.00	710.00	2,000.00	1,500.00
505-000-44000-523850	Contract Labor	65,434.58	51,358.31	51,482.42	51,795.20	121,117.00
505-000-44000-531100	General Supplies & Mat'l	37,244.34	42,148.62	71,313.67	219,943.16	220,000.00
505-000-44000-531215	Storm Water Utility Fees	30.00	30.00	30.00	30.00	30.00

<u>Account</u>	<u>Water Expense</u>	<u>Actual Expense</u>	<u>Actual Expenses</u>	<u>Actual Expenses</u>	<u>Approved Budget</u>	<u>Proposed Budget</u>
		FY2019	FY2020	YTD	FY2021	FY2022
505-000-44000-531230	Electricity	397.48	591.25	395.61	500.00	500.00
505-000-44000-531270	Gasoline / Diesel	17,352.56	10,118.96	8,790.00	15,000.00	15,000.00
505-000-44000-531300	Food	1,324.94	1,100.82	318.58	2,000.00	1,500.00
505-000-44000-531510	Water Purchased - Resale	815,293.88	814,186.81	542,365.07	835,000.00	826,038.84
505-000-44000-531600	Small Equipment	926.44	5,025.37	1,268.36	500.00	500.00
505-000-44000-531601	Computer Hardware	417.00	879.18	1,545.98	500.00	500.00
505-000-44000-531602	Computer Software	478.81	0.00	0.00	500.00	500.00
505-000-44000-531603	Miscellaneous Equipment	867.00	3,410.77	0.00	1,000.00	0.00
505-000-44000-531610	Sewer Purchases	53,856.70	73,736.70	74,025.17	60,000.00	85,000.00
505-000-44000-531700	Other Supplies	3,274.94	1,498.62	0.00	0.00	0.00
505-000-44000-531701	Uniforms	0.00	129.16	2,370.11	5,000.00	5,000.00
505-000-44000-542101	Meters	0.00	0.00	0.00	0.00	0.00
505-000-44000-542200	Vehicles	0.00	0.00	149,176.11	154,645.00	87,713.00
505-000-44000-561000	Depreciation	146,824.80	176,114.55	0.00	0.00	0.00
505-000-44000-581200	Capital Lease - Principal	0.00	0.00	17,407.00	17,055.50	9,444.26
505-000-44000-581201	Dump Truck - Principal	0.00	0.00	10,974.44	14,716.75	15,402.96
505-000-44000-581300	Debt Svc.Princ.- GEFA/Infras.	0.00	0.00	101,743.90	136,375.74	142,215.09
505-000-44000-582200	Capital Lease - Interest	1,682.59	2,809.67	1,218.06	399.23	1,135.37
505-000-44000-582201	Dump Truck - Interest	0.00	1,462.78	2,344.75	3,042.21	2,356.01
505-000-44000-582300	Debt Svc. Int. - GEFA/Infras.	66,305.75	60,936.06	42,040.28	55,336.50	47,998.65
505-000-44000-582305	Debt Svc. Int.- GEFA/Wtr Resr	14,990.85	16,609.12	15,491.30	20,000.00	20,000.00
TOTAL:		1,985,509.76	2,015,441.57	1,640,467.64	2,503,999.49	2,495,174.17
TOTAL:	44000 WATER	1,985,509.76	2,015,441.57	1,640,467.64	2,503,999.49	2,495,174.17

<u>Account</u>	<u>Auburn Youth Athletics Revenue</u>	<u>Actual Revenue</u> FY2019	<u>Actual Revenue</u> FY2020	<u>Actual Revenue</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
556-000-00000-336000	Income - Youth Athletics	3,070.00	0.00	0.00	0.00	
556-000-00000-347200	Activity Fees	1,425.00	0.00	0.00	0.00	
556-000-00000-347500	Program Registration Fees	13,479.00	9,366.55	1,723.50	8,000.00	8,000.00
556-000-00000-361000	Interest Revenues	12.66	17.29	10.78	0.00	0.00
556-000-00000-371003	Donations - Sponsorships	0.00	0.00	2,150.00	0.00	0.00
556-000-00000-381000	Rents and Royalties	700.00	4,563.74	4,212.19	1,500.00	0.00
556-000-00000-389000	Misc. Revenue Other	0.00	160.00	0.00	200.00	1,500.00
TOTAL:		18,686.66	14,107.58	8,096.47	9,700.00	9,500.00
TOTAL:	62000 AUBURN YOUTH ATHLETICS	18,686.66	14,107.58	8,096.47	9,700.00	9,500.00

<u>Account</u>	<u>Auburn Youth Athletics Expenses</u>	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Actual Expenses</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
556-000-62000-521200	Professional	0.00	0.00	73.60	0.00	0.00
556-000-62000-523000	Other Purchased Services	374.90	108.34	270.00	100.00	100.00
556-000-62000-523400	Printing And Binding	0.00	180.00	0.00	150.00	150.00
556-000-62000-523600	Dues and Fees	0.00	104.30	1.50	150.00	150.00
556-000-62000-523601	Refunds Paid	0.00	2,674.00	927.00	0.00	0.00
556-000-62000-523850	Contract Labor	1,504.60	1,159.20	147.20	1,500.00	1,500.00
556-000-62000-531100	General Supplies & Mat'l	1,972.50	1,232.02	0.00	1,550.00	1,550.00
556-000-62000-531300	Food	0.00	0.00	0.00	250.00	250.00
556-000-62000-531600	Small Equipment	665.15	0.00	0.00	1,000.00	800.00
556-000-62000-531700	Other Supplies - Uniforms	11,600.30	3,900.73	1,450.00	5,000.00	5,000.00
TOTAL:		16,117.45	9,358.59	2,869.30	9,700.00	9,500.00
TOTAL:	62000 AUBURN YOUTH ATHLETICS	16,117.45	9,358.59	2,869.30	9,700.00	9,500.00

<u>Account</u>	<u>Stormwater Revenue</u>	<u>Actual Revenue</u> FY2019	<u>Actual Revenue</u> FY2020	<u>Actual Revenue</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
565-000-00000-319900	Penalties/Int.-Storm Wtr Fees	1,480.17	6,359.75	6,085.39	1,000.00	1,184.00
565-000-00000-344260	Stormwater Utility Charges	96,089.27	99,647.87	101,210.00	123,246.09	121,759.55
565-000-00000-389000	Misc Revenue - Other	0.00	38.99	0.00	0.00	0.00
TOTAL:		97,569.44	106,046.61	107,295.39	124,246.09	122,943.55
TOTAL:	43200 STORMWATER	97,569.44	106,046.61	107,295.39	124,246.09	122,943.55

<u>Account</u>	<u>Stormwater Expense</u>	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Actual Expenses</u> YTD	<u>Approved Budget</u> FY2021	<u>Proposed Budget</u> FY2022
565-000-43200-511100	Regular Employees	37,521.11	27,821.38	38,120.16	51,082.72	51,082.72
565-000-43200-512000	Fringe Benefits	150.00	75.00	175.00	150.00	150.00
565-000-43200-512100	Group Insurance	16,990.80	18,352.10	14,014.60	19,804.00	20,557.00
565-000-43200-512200	Social Security (fica) Contrib	2,288.05	1,913.37	1,431.34	2,845.07	3,167.13
565-000-43200-512300	Medicare	535.09	447.48	334.77	552.74	740.70
565-000-43200-512400	Retirement Contribution	2,627.73	2,053.17	1,751.71	2,730.00	3,842.00
565-000-43200-512700	Workers Compensation	734.26	1,344.30	829.32	1,181.02	1,347.00
565-000-43200-512900	Other Employee Benefits	0.00	0.00	20.00	20.00	20.00
565-000-43200-521200	Professional	5,392.57	1,763.75	632.50	5,000.00	1,500.00
565-000-43200-522110	Disposal	515.00	182.00	0.00	0.00	600.00
565-000-43200-522140	Lawn & Grounds Care	700.00	929.22	0.00	700.00	700.00
565-000-43200-522200	Repairs / Maint. - Bldg.	150.00	150.00	1,748.71	150.00	2,000.00
565-000-43200-522210	Repair / Maint. - Vehicle	2,826.35	4,680.48	535.66	3,000.00	3,000.00
565-000-43200-522220	Repair / Maint. - Equip	618.88	556.30	1,114.89	800.00	800.00
565-000-43200-522230	Repair / Maint. - Infrastructure	10,504.47	17,808.39	9,507.46	10,000.00	10,000.00
565-000-43200-522320	Rental Of Equip And Vehicles	301.86	1,338.17	1,056.40	3,000.00	3,000.00
565-000-43200-523100	INS-Other Than Emp Benefits	1,113.45	4,689.89	3,780.87	6,337.10	6,337.00
565-000-43200-523210	Communications-mobile Phone	732.90	719.16	469.63	900.00	900.00
565-000-43200-523230	Communications-postage	35.50	58.79	37.76	150.00	150.00
565-000-43200-523300	Advertising	60.00	0.00	0.00	125.00	0.00
565-000-43200-523400	Printing And Binding	0.00	0.00	0.00	200.00	0.00
565-000-43200-523500	Travel	881.12	825.50	838.40	1,500.00	1,500.00
565-000-43200-523600	Dues And Fees	62.00	60.00	60.00	100.00	100.00
565-000-43200-523700	Education And Training	1,694.04	1,607.00	730.00	2,000.00	2,000.00
565-000-43200-531100	General Supplies & Mat'l	4,213.07	3,426.74	1,760.78	5,000.00	5,000.00
565-000-43200-531270	Gasoline / Diesel	2,575.02	1,456.63	1,264.94	3,731.00	3,500.00
565-000-43200-531300	Food	189.37	142.98	153.23	150.00	150.00
565-000-43200-531600	Small Equipment	0.00	145.46	1,204.00	150.00	150.00
565-000-43200-531601	Computer Hardware	1,175.53	0.00	1,319.11	200.00	0.00
565-000-43200-531602	Computer Software	0.00	0.00	0.00	0.00	0.00
565-000-43200-531700	Other Supplies	459.47	2,186.92	0.00	500.00	500.00
565-000-43200-531701	Uniforms	0.00	138.00	143.95	150.00	150.00
565-000-43200-541400	Infrastructure	0.00	0.00	0.00	15,000.00	0.00
565-000-43200-542200	Vehicles	0.00	0.00	0.00	0.00	0.00
565-000-43200-561000	Depreciation	2,208.50	2,398.78	0.00	0.00	0.00
TOTAL:		97,256.14	97,270.96	83,035.19	137,208.65	122,943.55
TOTAL:	43200 STORMWATER	97,256.14	97,270.96	83,035.19	137,208.65	122,943.55

TAB 5

FY 2022 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT NAME: ELECTIONS-14000

STATEMENT OF SERVICE

Provide Elections services to the City through the service agreement with Barrow County (including the Barrow County Board of Elections and Voter Registration).

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2021

- Continued agreement with Barrow County (including the Barrow County Board of Elections and Voter Registration Office)-Completed

OBJECTIVES FOR FISCAL YEAR 2022

Continue agreement with Barrow County (including the Barrow County Board of Elections and Voter Registration Office)

WORKLOAD MEASURES

Workload is handled by outsourcing (Barrow County Board of Elections and Voter Registration)

PRODUCTIVITY MEASURES

- Prepare the essential paperwork for Barrow County Board of Elections and Voter Registration Office
- Qualify Candidates for the City of Auburn during Election period
- File required paperwork with the State Ethics Office during qualifying
- Verify that proper notification has been posted in the City's legal organ by Barrow County Board of Elections and Voter Registration Office
- Set Qualifying dates and times

Authorized Positions

None

FY 2022 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: Administration and Finance -15100

STATEMENT OF SERVICE

The Financial Administration has the primary responsibility for the fiscal integrity of the City of Auburn. Our objective is to provide a financial environment that is secure, encourages the accomplishment of Council's policies and procedures, provides timely and accurate information for human resources, city contracts, documents and minutes and internal financial controls, and assists all levels of management in making prudent financial and administrative decisions

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2021

(NOTE LIST SUBMITTED OBJECTIVES FROM FY 2020 BUDGET INFORMATION AND PLACE COMPLETED, NOT COMPLETED, OR IN PROCESS)

- Provide Financial Administration to New Town Center – IN PROCESS
- Provide Financial Administration to 2018 Barrow SPLOST Projects, and Investments – IN PROCESS
- Provide Financial Administration to SDS Negotiations with County and Cities – IN PROCESS
- Monitor and Review all Grant, SPLOST, LMIG, Water, Stormwater, and General Fund Accounts – IN PROCESS
- Provide Financial Administration to Barrow County Road and Gwinnett County Road Projects – IN PROCESS
- Provide Financial Administration for Two Water Withdrawal Permits from EPD for Water Supply Project – IN PROCESS
- Present 6-month FY 2020 Report to Council - COMPLETED
- Present the FY 2020 Audit to Mayor and Council - COMPLETED
- Prepare and submit the FY 2022 Budget Planning Calendar - COMPLETED

OBJECTIVES FOR FISCAL YEAR 2021

(MUST HAVE DATE TO BE COMPLETED BY EACH OBJECTIVE)

- Provide Financial Administration to New Town Center – September 2022
- Provide Financial Administration to 2018 Barrow SPLOST Projects, and Investments - September 2022
- Provide Financial Administration to SDS Negotiations with County and Cities – September 2022
- Monitor and Review all Grant, SPLOST, LMIG, Water, Stormwater, and General Fund Accounts - September 2022
- Provide Financial Administration to Barrow County Road and Gwinnett County Road Projects - September 2022
- Provide Financial Administration for Two Water Withdrawal Permits from EPD for Water Supply Project - September 2022
- Present 6-month FY 2020 Report to Council - March 2022
- Present the FY 2020 Audit to Mayor and Council - April 2022
- Prepare and submit the FY 2022 Budget Planning Calendar - May 2022

WORKLOAD MEASURES

Hours worked (4 x 40 x 50) - 8,000

PRODUCTIVITY MEASURES

Administrative Services	(3 x 20 x 50) - 2,000
Council Meetings/ Preparations	(2 x 15 x 50) - 1,000
Human Resources	(1 x 15 x 50) - 750
Financial Control/Management	(2 x 15 x 50) - 1,500
Mayor's Management	(1 x 20 x 50) - 1,000
Maintaining Documents/Contracts	(2 x 15 x 50) - 1,000
Information Technology	(1 x 15 x 50) - 750

AUTHORIZED POSITIONS

4 Full Time Grade: 34-1 21-2 15-1

City Administrator, City Clerk, City Accountant/Human Resources, and Executive Assistant to Mayor/Council and City Administrator.

Performance Budget

In addition to the line item budget, the budget document shall include "performance" budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes "performance indicators" which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

FY 2022 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT:

65000 Public Library

STATEMENT OF SERVICE

To provide Auburn's residents with services and materials which will empower them, raise their aspirations, enhance their employability, and build active citizenship and quality of life in the community.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2021 (NOTE LIST SUBMITTED OBJECTIVES FROM FY 2021 BUDGET INFORMATION AND PLACE COMPLETED, NOT COMPLETED, OR IN PROCESS)

- Offset rising expenses with a commitment to continued fund-raising efforts (including grant procurement) with a goal of \$10,000 for materials and programming by March 31, 2021.
Not completed – the library raised an additional \$1,424.00, but many funding grants were canceled or rescinded due to the pandemic, such as \$750.00 for Bel to attend a canceled conference on data statistics and \$1000.00 to attend the ALA conference. In addition, the library was unable to take book and DVD donations while closed for the pandemic and construction.
- Increase knowledge of the library and its applicable resources and services as well as visibility to the community by continuing to host or participate in at least two outreach or virtual programs per month with community partners, including local schools, other non-profits, senior groups, and the city of Auburn by March 31, 2021.
Completed – the library did some virtual programs while closed. We may not have had one every month, but we managed to create or share 86 virtual programs with an attendance/view of 2,973. While complications in the construction process caused longer closures than we had anticipated, the staff worked really hard to still serve patrons, including setting up a temporary pickup location in the Whistlestop Shops, staffing holds pickup at the Winder Public Library, and allowing laptop use in the parking lot.
- Anticipating the population growth of the city within the next year, work with the City of Auburn and the Downtown Development Authority to create welcome packets for new citizens that include library information and how to sign up for a card by March 31, 2021.
Completed – Bel worked with City Planner Jay Miller to create copy and choose pictures for the library's spread in the City's welcome packets.

OBJECTIVES FOR FISCAL YEAR 2022

(MUST HAVE DATE TO BE COMPLETED BY EACH OBJECTIVE)

- Offset rising expenses with a commitment to continued fund-raising efforts (including grant procurement) with a goal of \$10,000 for materials and programming by March 31, 2022.

- Increase knowledge of the library and its applicable resources and services as well as visibility to the community by continuing to host or participate in at least two outreach or virtual programs per month with community partners, including local schools, other non-profits, senior groups, and the city of Auburn by March 31, 2022.
- Invest in and increase the quality of the level of patron service within the library by implementing additional training hours for staff, upping the required goal of continuing education from 20 hours per year to 40 by March 31, 2022.

WORKLOAD MEASURES

Operational hours for FY21	1,059 (hours we were open or at curbside)
Staffing hours worked for FY21	9,308 (179 staffing hours per week x 52 weeks)

PRODUCTIVITY MEASURES

Circulation: April 1, 2020 – March 31, 2021 (Includes checking out, checking in, transits, and re-shelving)	20,561
Programming Attendance: April 1, 2020 – March 31, 2021 (Preparing and performing children’s, teen’s and adult’s programs)	2,973
Computer Usage: April 1, 2020 – March 31, 2021 (Assistance with sources, usage, computer and print management, and troubleshooting)	491
Wireless Usage: April 1, 2020 – March 31, 2021 (Access network via cell phone, laptop, or tablet)	3,744
Patron Traffic: April 1, 2020 – March 31, 2021	14,046
New Patrons: April 1, 2020 – March 31, 2021	154

<u>AUTHORIZED POSITIONS</u>	4.4 FTE’S
GRADE	1 MANAGER, 1 ASSISTANT MANAGER, 6 ASSISTANTS

For FY21, we request funding of \$139,720. This reflects a 3% increase of \$4,069 to assist with materials purchases and program supplies to ensure that we are meeting the growing demands of a growing city. As the city adds new housing, the library expects to add many new patrons and this increase will help us grow areas of high demand like DVDs, educational resources, large print titles, and audiobooks. We also anticipate that program attendance will go up as more Auburn citizens visit the library. We are already seeing many new library card signups and new patrons weekly.

Performance Budget

In addition to the line item budget, the budget document shall include “performance” budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes “performance indicators” which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

FY 2022 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT NAME: IT-15350

STATEMENT OF SERVICE

Provide Information Technology support to the City through service and maintenance agreements.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2020

- Continued agreement with VC3, Inc. Technology Management - Completed

OBJECTIVES FOR FISCAL YEAR 2021

- Continue agreement with VC3, Inc., IT in a Box for City's Information Technology Management

WORKLOAD MEASURES

Workload is handled by outsourcing (VC3, Inc., IT in a Box)

PRODUCTIVITY MEASURES

- Productivity measures handled by VC3, Inc., IT in a Box through an IT in a Box Agreement
- VC3, Inc., IT in a Box
 - Maintain Municipal Networks
 - Maintain Approved Desktops and Laptops
 - Monitor Environment and Network Activity
 - Monitor City Network Room Remotely (Temperature, Water Leaks)
 - Provide Support for Phones, Mobile Phones, I-Pads, and Tablets
 - Review Future Upgrades, Updates, and System or Software Purchases

AUTHORIZED POSITIONS

Workload is handled by outsourcing (VC3, Inc., IT in a Box).

FY 2022 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: DOWNTOWN DEVELOPMENT AUTHORITY - 75500

STATEMENT OF SERVICE: The Downtown Development Authority (DDA) is a public body created by the City of Auburn for the purpose of promoting a climate favorable for the growth of new and existing businesses in our downtown. Goals of the DDA are directed toward planning and management of development, business recruitment and retention activities, and downtown improvement efforts. The DDA is comprised of a volunteer board of directors appointed by the City Council and managed by the Community Development Director. Board members are committed to the improvement and revitalization of Downtown Auburn and establish the long-term vision. The Board serves to accomplish defined objectives through an annual work plan.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2021

PROJECT	MEASURE	TIMELINE
Fundraise to support various events throughout the year	Raise \$5,000	ONGOING. The DDA raised \$3000 in FY2021 for events.
Development operating procedures for the Perry Rainey Center	Create a manual that lists the instructions, step-by-step, on how to operate and maintain the Perry Rainey Center	NOT COMPLETED
City of Auburn professional marketing brochure	Develop marketing brochure for new development opportunities presented to the city	NOT COMPLETED
City of Auburn Entrepreneur packet	Develop packet for entrepreneurs to assist them with starting new businesses in the city	NOT COMPLETED

OBJECTIVES FOR FISCAL YEAR 2022

Fundraise for various events and objectives annually	Seek business sponsorships to aid in funding efforts.	FY2022
Auburn Ever After	Coordinate and provide funding for Auburn Ever After event.	FY2022
Implement items from the DDA/Main Street Work Plan	Update work plan as needed and provide funding to accomplish objectives	FY2022

AUTHORIZED POSITIONS

NONE

Performance Budget

In addition to the line item budget, the budget document shall include "performance" budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes "performance indicators" which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

FY 2022 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: MAIN STREET - 75650

STATEMENT OF SERVICE: The purpose of the City of Auburn Main Street program is to affirm and maintain downtown Auburn as the social, cultural, economic, and historical focal point of our community. Auburn’s Main Street role is to promote and strengthen downtown Auburn by providing active support, leadership, incentives, resources, and opportunities that benefit downtown. Main Street’s mission is to focus on preservation, beautification, and quality economic growth and development by using the Main Street 4-Point approach.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2021

PROJECT	MEASURE	TIMELINE
Maintain City of Auburn Main Street accreditation for 2021.	Receive accreditation by meeting Main Street requirements.	COMPLETE
Attend Main Street conferences and training	Register and attend conferences and training events throughout the year.	ONGOING
Fundraise to support various events throughout the year	Raise \$10,000	ONGOING
Improve downtown streetscape	Coordinate beautification projects.	ONGOING
Establish a downtown business merchant association	Actively participate with business owners within the downtown district.	NOT COMPLETE
Recruit and attract new businesses to the Central Business District	Identify appropriate tenant mix for the downtown district. Keep inventories of physical, economic, and human resources that could be vital to new businesses.	ONGOING

OBJECTIVES FOR FISCAL YEAR 2022

Maintain City of Auburn Main Street Affiliate Status	Meet requirements of the Main Street program to	FY2022
Improve building façades in the downtown area.	Issue façade grants to businesses to enhance downtown aesthetics.	FY2022
Establish downtown business merchant association.	Actively participate with business owners within the downtown district	FY2022
Promote downtown historical resource preservation.	Continue to revitalize historic structures and important properties within the city.	FY2022
Recruit and attract new uses to the downtown district.	Identify and pursue new uses that are appropriate for the downtown district and will enhance pedestrian activity	FY2022

AUTHORIZED POSITIONS

NONE

Performance Budget

In addition to the line item budget, the budget document shall include “performance” budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes “performance indicators” which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

FY 2022 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: COMMUNITY DEVELOPMENT - 74100

STATEMENT OF SERVICE: The role of the Community Development Department is to promote and enhance the quality of life of residents, visitors, property owners, and businesses within the City of Auburn. The Department accomplishes its mission through serving as a multi-functional research, facilitation, and management resource for the creation and administration of planning directives, economic development, and implementation of the city's long and short-term development objectives. The Department provides administration of the city's Comprehensive Plan, Zoning Ordinance, occupational tax licensing, alcohol licensing, and building codes. This department processes and provides code inspection services and serves as the city's building official. The Department also processes and reviews development plans in coordination with various agencies and departments, administers the zoning and variance process, and provides staff support to the Planning Commission, Zoning Board of Appeals, and Downtown Development Authority. Other responsibilities include updating the official zoning map, the city's comprehensive plan, overseeing capital projects, and providing technical assistance to citizens, developers, builders, and other city departments.

Additionally, the Department utilizes its Geographic Information System (GIS) capability for spatial documentation of municipal features and to support other departmental functions in cooperation with other departments and agencies.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2021

PROJECT	MEASURE	TIMELINE
New Municipal Complex/ Town Center	Continue project coordination with consultants, city staff, and city officials to move project forward to construction.	Land Development underway and City Hall construction to start Summer 2021.
Auburn Sewer Upgrades	Work with Barrow County on upgrades to the Auburn sewer infrastructure.	The County approved an IGA with the City of Auburn and private developers to complete sewer upgrades.

Livable Centers Initiative Study	Coordinate and provide staff support for LCI Study Implementation	Study completed.
Bike Plaza	Install landscape and lighting	Not Complete
Comp. Plan Short-Term Work Program	Work to implement programs within the city's comprehensive plan.	Ongoing
Perry Rainey Center	Signage and parking lot.	Not complete
Update Zoning and Development Regulations	Update regulations to ensure conformity with future trends and city goals.	Ongoing
Building Permit Module	Enable builders to schedule and track inspection status via online module.	Complete.
Community Garden	Add additional boxes as needed and fencing	Fencing Complete. Additional boxes ongoing.
LCI Implementation	Develop program to implement recommended projects from the LCI Study to enhance connectivity and walkability in downtown Auburn.	Not complete. Exploring opportunities for project funding and working to receive LAP certification.

OBJECTIVES FOR FY 2022

New Municipal Complex/Town Center	Continue project coordination until completion.	FY 2022
Downtown Overlay District	Code re-write and revise design guidelines.	FY2022

Update Zoning and Development Regulations	Update regulations to ensure conformity with future trends and city goals.	FY2022
ArcGIS program	Map water, sewer, and stormwater systems in ArcGIS	FY2022

WORKLOAD MEASURES

Hours worked 4,000 (2 x 40 x 50 = 4,000)

PRODUCTIVITY MEASURES

Planning & Zoning 15 hrs. x 2 x 50 wks. = 1,500
 Permits & Licenses 15 hrs. x 2 x 50 wks. = 1,500
 Inspections 3 hrs. x 2 x 50 wks. = 300
 Marketing 2 hrs. x 2 x 50 wks. = 200
 Secretarial/Clerical Duties 5 hrs. x 2 x 50 wks. = 500

AUTHORIZED POSITIONS

2 FULLTIME
 GRADE 1 @ 28
 GRADE 1 @ 21

Performance Budget

In addition to the line item budget, the budget document shall include “performance” budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes “performance indicators” which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

FY 2022 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: 74500 Code Enforcement

STATEMENT OF SERVICE

The Mission of the Code Enforcement Unit is to promote compliance of the citizens, to city ordinances that are for maintaining a safe and healthy environment for the community at large. Code Enforcement works to improve the quality of our community by administering a fair and unbiased enforcement program that pro-actively identifies and works with the citizens to correct violations of municipal codes and land use requirements of private property within the city.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2020/2021 (NOTE- OBJECTIVE AND ACCOMPLISHED DATED FROM NOV 2019, THE START TIME OF NEW CODE ENFORCEMENT OFFICER)

1. Review all city codes / ordinances and make recommendations for revisions prior to **June 2021 - completed.**
2. Continue to encourage community support with city ordinances by voluntary compliance by **June 2021 - completed.**
3. Continued education by attending two more G.A.C.E conferences to obtain level I certification (**completed**).
4. To gain internet access in the field for the sake of saving time and having the vehicle as another location for entering data into Edmunds, increasing productivity and output. (**December 2020 – in process**)
5. Obtain building inspector state license to allow for more competent and thorough inspections of buildings and structures in the community. This will allow the Code Enforcement Officer to provide qualitative input on how to improve structures in addition to providing more substantial impact should any opposition be presented (**before Jan 2021 – in process. Officer Thompson is currently taking online courses and will obtain this permit prior to the end of 2022**).

Thus far, in the window of opportunity presented to Ofc Thompson, since Nov 2019, there have been huge strides in effectively patrolling the community to address code enforcement issues. The goal of code enforcement is to be primarily pro-active, only having 5% of issues being complaint driven. Most issues are resolved with a simple “door tag” letter or a notice of violation. Ofc Thompson encourages citizens to contact the Code Enforcement Office and discuss options. While working with options, resources have been made available to assist residents in finding laborers or other assistance within the community. When assistance resources are made available, it is made clear they are not endorsed by the city, but simply a means for us to bridge a gap of need. Ofc Thompson has reached out to community churches and civil organizations to work with the community members who are having a tough time meeting ordinance compliance due to financial or physical restraints. Ofc Thompson continues the task of reviewing our ordinances to ensure they are in line with surrounding communities of

like demographics. In this process there have been some ordinances added as well as those that are in the process of being changed. Ordinances are continually being reviewed to bring them “up to date” from the past standards and ways of living.

OBJECTIVES FOR FISCAL YEAR 2021/2022

1. Code Enforcement Training – Attend two GACE conferences this budget year (March & September 2022). Continue to work towards completing level two certification.
2. Continue to compile resources, including community and civic groups, to assist those who need help with simple code issues such as mowing, and trash clean up. This was a goal last year but was at a standstill due to COVID.
3. Educate the community on code enforcement and its benefits via use of the Auburn Messenger. I would like to see a new area of education published every 2 months. Providing education to the community regarding Code Enforcement Ordinances and how they impact the community.
4. Finish the process of mobilization of office work to provide more time in the field. With the new subdivisions being built and increased workload, this is of utmost importance. This will also allow me to have phone calls forwarded to my city cell while I am in the field and be able to assist in a more prompt and efficient manner.
5. Implement a process with permitting and city planning to communicate on permits, zoning uses and other issues that pertain the code enforcement and city planning/permitting more effectively.
6. Learn more about cultural differences in our community to better facilitate expressing the ordinance issues with them and the importance of compliance.

WORKLOAD MEASURES

Hours Worked: 1 employee x 40 hours (full-time) x 50 weeks = 2,000

PRODUCTIVITY MEASURES

Citizen Complaints	5 hrs. x 50 = 250 hrs.
Cases Investigated	5 hrs. x 50 = 250 hrs.
Patrolling	15 hrs. x 50 = 750 hrs.
Inspection of Properties	5 hrs. x 50 = 250 hrs.
Telephone Follow-ups	4 hrs. x 50 = 200 hrs.
Preparation of Reports	3 hrs. x 50 = 150 hrs.
Testifying in court	1 hrs. x 50 = 50 hrs.
Meetings	1 hrs. x 50 = 50 hrs.
Miscellaneous	1 hrs. x 50 = 50 hrs.
Total	2000 hrs.

AUTHORIZED POSITIONS

1 - FULLTIME / GRADE - 17

FY 2022 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: 26500 MUNICIPAL COURT SERVICES

STATEMENT OF SERVICE

The Court Services' mission is to provide the professional handling of citations in a prompt and efficient manner. We also provide a pre-trial diversion program to better service our customers. The Court contracts with Professional Probation Services (PPS) to manage the fines, fees and community service ordered by the Judge.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2021

(NOTE LIST SUBMITTED OBJECTIVES FROM FY 2021 BUDGET INFORMATION AND PLACE COMPLETED, NOT COMPLETED, OR IN PROCESS)

1. KEEP THE OPERATING STANDARDS AND PROCEDURES FOR THE MUNICIPAL COURT RECORDS CURRENT AND UP TO DATE BY 08/30/2021. **COMPLETED**
2. TO HAVE THE 2020 DOCUMENTS SCANNED AND ATTACHED TO THE APPROPRIATE CITATION BY 06/30/2021. **COMPLETED**
3. TO KEEP MY COURT CERTIFICATION CURRENT BY COMPLETING ANNUAL TRAINING BEFORE 09/30/2021. **COMPLETED 3/2021**

OBJECTIVES FOR FISCAL YEAR 2022

(MUST HAVE DATE TO BE COMPLETED BY EACH OBJECTIVE)

1. KEEP THE OPERATING STANDARDS AND PROCEDURES FOR THE MUNICIPAL COURT RECORDS CURRENT AND UP TO DATE BY **09/30/2022**.
2. TO HAVE THE 2021 DOCUMENTS SCANNED AND ATTACHED TO THE APPROPRIATE CITATION BY **06/30/2022**.
3. TO KEEP MY COURT CERTIFICATION CURRENT BY COMPLETING ANNUAL TRAINING BEFORE **09/30/2022**.
4. TO ADJUST THE 2022 BUDGET TO INLCUDE ADDITIONAL FUNDS FOR THE AUBURN MUNICIPAL COURT SOLICITOR, PUBLIC DEFENDER, AND INTERPRETER. **09/30/2021**
5. PETITION MAYOR AND COUNCIL FOR AN INCREASE TO THE APPROPRIATE LINE ITEMS TO COMPENSATE FOR COSTS ASSOCIATED WITH NEW COVID-19 SAFETY MEASURES. THESE MEASURES ARE TO BE INCORPORATED INTO COURT PROCEDURES AND WILL BE **ONGOING THROUGH 09/30/2022**
6. TO BECOME PAPERLESS BY **09/30/2022**

WORKLOAD MEASURES

Hours worked: 2,000 (1 x 40 x 50)

PRODUCTIVITY MEASURES

Entering Citations	3 hrs. x 1 x 50 = 150
Phone Calls	4 hrs. x 1 x 50 = 200
Preparing Court Dockets	6 hrs. x 1 x 50 = 300
Court Time	5 hrs. x 1 x 50 = 250
Payments	5 hrs. x 1 x 50 = 250
Processing Citations after Court	4 hrs. x 1 x 50 = 200
Providing Documents	2 hrs. x 1 x 50 = 100
Pre-Trial Diversion	5 hrs. x 1 x 50 = 250
Support Service Backup (PD)	4 hrs. x 1 x 50 = 200
<u>Delivering Documents</u>	<u>2 hrs. x 1 x 50 = 100</u>
Total	2000

AUTHORIZED POSITIONS

GRADE - 21

Performance Budget

In addition to the line item budget, the budget document shall include “performance” budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes “performance indicators” which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

FY 2021 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: 32000 POLICE

STATEMENT OF SERVICE

The Auburn Police Department exists to protect and serve the citizens and visitors of the City of Auburn. The sworn officers and support personnel of the Auburn Police Department are professional, dedicated and community oriented. The officers enforce all state, local laws and city ordinances, protect life, property, and preserve the public peace and safety. We will be proactive in preventing crime and local disorder. We will uphold the Constitution of the United States and the state of Georgia.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2020/2021

(NOTE LIST SUBMITTED OBJECTIVES FROM FY 2019 BUDGET INFORMATION AND PLACE COMPLETED, NOT COMPLETED, OR IN PROCESS)

1. Receive the LGRMS Law Enforcement Risk Reduction certification by **01 October 2020 Completed** – In November of 2020, the Auburn Police Department became the first law enforcement agency to obtain this certification).

2. Fill the remaining police officer vacancy **by December 2020 (In Process** – at present the Police Department has three vacancies but several good applicants about to begin the hiring process)

3. Purchase an Interactive Mobile Firearms and Force Options Simulator. This will enhance police education and provide qualitative, scenario-based training for all sworn personnel. This purchase will be requested in the 2020/2021 budget for incorporation **by 01 December 2020 (Completed)**

4. Procure new body worn cameras for all sworn personnel and Code Enforcement personnel by **01 November 2020 (Completed)**

5. Develop new Department Goals consistent with the changing landscape of the community to include additional diversity and de-escalation training for all sworn personnel by **01 January 2021 (Completed** – These points were incorporated in the departments five year plan).

6. Send Lt. Schotter to the next iteration of the GACP Chief's training. This will afford Lt. Schotter the necessary training to be able to fill in as acting Chief in Chief Hodge's absence. This training is open to Command Staff members of all police agencies. This

will be completed by **31 December 2020 - Completed**

7. Petition Mayor and Council for approval to add additional training and education certifications for inclusion in the payment incentive program. The following classes will be included: Police Supervision, Police Management, POST and Instructor training. The maximum benefit allowed under this incentive program will still be 6%. This will be for FY 2022. **Not Completed**
8. Continue to analyze existing line items with the Police Department's budget to areas of cost savings. This will be **ongoing through 2021**.
9. Petition Mayor and Council for the formation of an Employee Assistance Program (EAP) for all city employees to utilize in time of need. This program will afford employees access to certified, experienced counselors to assist with everyday life issues that affect employees' home and work life. This will be accomplished **by 01 January 2021 – Completed**.

OBJECTIVES FOR FISCAL YEAR 2021/2022

(MUST HAVE DATE TO BE COMPLETED BY EACH OBJECTIVE)

1. Petition Mayor and Council for approval to add additional training and education certifications for inclusion in the payment incentive program. The following classes will be included: Police Supervision, Police Management, POST and Instructor training. The maximum benefit allowed under this incentive program will still be 6% (**September 2022**)
2. Obtain State Certification through the Georgia Association of Chief's of Police. This will no longer be contingent upon moving into the new facility and will be attempted with the necessary changes being done to our existing Police Department (**Completed by September 2022**)
3. Add one sworn police officer position to our authorized strength. This will bring the department authorized strength to 18 sworn officers. This will be in addition to assessing the annual manpower needs of the department commensurate with the population growth (**Completed by October of 2021**).
4. Implement and maintain a traffic detail, funded through the overtime line item, to target problem areas in the city. Targeted enforcement will include: increased traffic enforcement, increased patrol, increased presence in high/emerging crime areas, increased presence at city construction sites. This will be accomplished by **March of**

2022.

5. Complete the firearm transition from existing Glock Generation four pistols to Glock Generation 5 pistols (**June of 2022**)
6. Enhance department training opportunities by offering monthly, online training through PoliceOne and Lexipol training forums (**December of 2021**)
7. Petition the City to pay annual Peace Officer Annuity and Benefits (POAB) dues for all sworn employees. This will allow employees to take advantage of a state funded retirement plan that all municipalities are required to contribute to monthly from their court proceeds.
8. Begin replacement of outdated and worn vehicle laptop computers by petitioning Mayor and Council for \$10,000.00 in additional funding and then replacing these devices (**Completed by June 2022**)
9. Continue to analyze existing line items with the Police Department's budget to areas of cost savings. This will be **ongoing through 2022**.

WORKLOAD MEASURES

Hours Worked:

(Patrol/SS)	14 x 43 hrs. x 50 =	30,100
(Command Staff, CID, Records)	07 x 40 hrs. x 50 =	<u>14,000</u>
	Total =	44,100

PRODUCTIVITY MEASURES

Administrative, Budget, Human Resources, etc.:	3 x 40 x 50	=	6,000
Criminal Investigations and Reports:	3 x 40 x 50	=	6,000
Supervision, Review Reports, Evaluations, etc.:	4 x 43 x 50	=	8,600
Patrol, Arrests, Report Writing, etc.:	8 x 43 x 50	=	17,200
Records Manager / Evidence Custodian:	1 x 40 x 50	=	2,000
Support Services:	2 x 43 x 50	=	<u>4,300</u>
	Total =		44,100

AUTHORIZED POSITIONS: 21 FULL TIME

GRADE: 29 – 1
26 – 2

20 – 5
19 – 3
17 – 7
15 – 1
11 – 2

Performance Budget

In addition to the line item budget, the budget document shall include “performance” budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes “performance indicators” which measure services rendered and departmental efficiency / effectiveness on a historical basis and project targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

DEPARTMENT: Government Buildings 15650

STATEMENT OF SERVICE

To provide accommodations for all city services in adequate and comfortable surroundings. To maintain the structures in a manner that meets all health and safety criteria.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY2021

- ❖ Gutters installed on Perry Rainey Center (**Accomplished**)
- ❖ Separate HVAC system installed in the basement at the Perry Rainey Center (**Accomplished**)
- ❖ Have the city buildings put on an Automated Defibrillator Program with Cintas (**Completed**)
- ❖ Have an eyewash station put in the public works building (**Completed**)
- ❖ Repairs or replacement of termite damaged beams in the Perry Rainey Center (**Not Completed**)
- ❖ Parking area constructed at the Perry Rainey Center (**Not Completed**)
- ❖ Building inspections with reports and corrective action plan turned in to City Accountant – (**Completed**)

OBJECTIVES FOR FISCAL YEAR 2022

- ❖ General Maintenance for Grounds & Buildings – **Weekly**
- ❖ Maintain/Improve landscaping aesthesis of all Grounds & Buildings in a safe and attractive manner - **Weekly**
- ❖ Implement a standard for building maintenance (Planned Maintenance – Corrective Maintenance – Emergency Maintenance) – **Dec 2022**
- ❖ Assist Parks with maintenance of all ballfield buildings – **Weekly**
- ❖ Assist with tasks during the development of the Auburn Reservoir Project – **Ongoing until completed**
- ❖ Have a generator installed at the public works building for possible power outages.
- ❖ Construction of an 80x20x20 metal addition on the public works building.
- ❖ Have termite damaged beams in the Perry Rainey Center replaced or repaired – **Dec 2022**
- ❖ Have a parking area added to the Perry Rainey Center – **Dec 2022**

WORKLOAD MEASURES

HOURS WORKED 1 X 40 X 50 = 2,000

AUTHORIZED POSITIONS

1 FULLTIME: GRADE 24@1

FY 2022 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: Public Works 41000

STATEMENT OF SERVICE

The Public Works Department provides guidance, support and labor for the effective operation and function of the city's infrastructure and public service departments (except Police Department). Public Works oversees Road, Storm Water and Government Buildings assisting Parks as needed.

OBJECTIVES ACCOMPLISHED FOR FY2021

- ❖ Provide supervision and management to employees of Public Works, Parks, Water, Buildings & Grounds, Roads and Stormwater - **ACCOMPLISHED**
- ❖ Administratively support all City departments which acquire assistance of Public Works - **ACCOMPLISHED**
- ❖ Assist Stormwater with day-to-day operations and any upcoming projects - **ACCOMPLISHED**
- ❖ Assist Stormwater with both Great American Clean-up events – **ACCOMPLISHED**
- ❖ Installation of electronic gates for Public Works - **ACCOMPLISHED**
- ❖ Coordinate training for all personnel falling under Public Works, Water, Buildings & Grounds, Roads and Stormwater – **ACCOMPLISHED**
- ❖ Obtain Module IV CPWM (Certificate of Public Works Management) certificate – **ACCOMPLISHED**

OBJECTIVES FOR FISCAL YEAR 2022

- ❖ Provide supervision and management to employees of Public Works, Parks, Water, Buildings & Grounds, Roads and Stormwater - **Monthly**
- ❖ Administratively support all City departments which acquire assistance of Public Works – **Monthly**
- ❖ Assist Stormwater with operations with day-to-day operations and any upcoming projects – **Monthly**
- ❖ Assist Stormwater with both Great American Clean-up events – **April & Oct**
- ❖ Coordinate training for all personnel falling under Public Works, Parks, Water, Buildings & Grounds, Roads and Stormwater – **Monthly**

WORKLOAD MEASURES

HOURS WORKED 2 X 40 X 50 = 4,000

PRODUCTIVITY MEASURES

SUPERVISION & MANAGEMENT	0
ADMINISTRATIVE	0
MISC. LABOR	4,000

AUTHORIZED POSITIONS

GRADE 13: 1 EMPLOYEE

GRADE 15: 1 EMPLOYEE

FY 2022 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: Roads 42200

STATEMENT OF SERVICE

The Road Department will promote and provide a safe roadway system throughout the city, provide road maintenance by patching and pothole repair to maximize travel safety, implement roadside maintenance to improve visibility of traffic at intersections and critical low-visibility areas and seek to improve roadway safety by providing more visible road and street signs.

OBJECTIVES ACCOMPLISHED FOR FY2021

- ❖ Perform preventive maintenance of City roads to prevent entry of water or other non-compressible substances into the pavement – **COMPLETED**
- ❖ Maintenance of Stop Blocks City wide – **COMPLETED**
- ❖ Replacement of street signs – **COMPLETED**
- ❖ Assist with maintenance of low hanging trees – **COMPLETED**
- ❖ Resurface Ardell Court – **COMPLETED**
- ❖ Reconstruct and resurface Cabot's Drive (FY2021 LMIG) – **COMPLETED**

OBJECTIVES FOR FISCAL YEAR 2022

- ❖ Perform preventive maintenance of City roads to prevent entry of water or other non-compressible substances into the pavement – **SEPT**
- ❖ Maintenance of Stop Blocks City wide – **AUGUST**
- ❖ Replacement of street signs – **ONGOING**
- ❖ Resurface one (1) or more approved top 10 road(s) per new Road Assessment Study – **DEC**
- ❖ Reconstruct and resurface one (1) of the top 10 roads per new Road Assessment Study for FY2022 LMIG – **SEPT**

AUTHORIZED POSITIONS

N/A

FY 2022 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: Water Department 44000

STATEMENT OF SERVICE

The Water Department's objectives are to be good stewards of our resources by supplying a safe, clean, and abundant water supply, provide quality customer services and treat our customers with fairness, honesty and respect, encourage conservation through education to ensure an adequate future supply and provide, maintain, repair, or replace water supply structures as needed in an efficient and cost-effective manner.

OBJECTIVES ACCOMPLISHED FOR FY2021

- ❖ Installation of new transmitters for every new water customer and high traffic areas - **ONGOING**
- ❖ Replace high volume meters – **ONGOING**
- ❖ Assist with development of new Water Treatment Plant – **ONGOING**
- ❖ Continue to replace old water lines/meters City wide – **ONGOING**

OBJECTIVES NOT ACCOMPLISHED FOR FY2021

- ❖ Seek, train, and certify one (1) employee on back flow inspections – **NOT ACCOMPLISHED**
- ❖ Implement valve maintenance City wide – **NOT ACCOMPLISHED**
- ❖ Implement hydrant maintenance City wide – **NOT ACCOMPLISHED**

OBJECTIVES FOR FISCAL YEAR 2022

- ❖ Installation of new transmitters for every new water customer and high traffic areas - **DEC**
- ❖ Implement new hydrant and valve maintenance program City wide – **DEC**
- ❖ Replace high volume meters – **DEC**
- ❖ Assist with development of new Water Treatment Plant – **DEC**
- ❖ Assist with water meters and water lines for new Municipal Complex/Town Center - **DEC**
- ❖ Assist Barrow County with development of sewer infrastructure - **DEC**

WORKLOAD MEASURES

HOURS WORKED

13 X 40 X 50 = 26,000

AUTHORIZED POSITIONS

13 FULLTIME: GRADE 10@1
GRADE 13@6
GRADE 15@3
GRADE 17@1
GRADE 24@1
GRADE 28@1

PRODUCTIVITY MEASURES

METER AND LINE REPLACEMENT	4000
TESTING METERS	1000
TRAINING	1000
REREAD CUSTOMERS AND READ MAIN METERS	2080
CONNECTS AND DISCONNECTS	2000
LOCATES	6000
BILLING, CUSTOMER SERVICE & ACCOUNTS PAYABLE	6500
MAINTENANCE	3420

FY 2022 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: Stormwater 43200

STATEMENT OF SERVICE

Stormwater's objective is to educate the public and to protect, maintain and enhance public health, safety and general welfare by protecting water quality and reducing local flooding associated with the effects of land development through use of best management practices.

OBJECTIVES ACCOMPLISHED FOR FY2021

1. Perform field inspections of City to verify proper operation and maintenance.
2. Provide public education and outreach information.
3. Pollution Prevention Training for all Public Work employees.
4. Responded and Recorded to all Stormwater complaints.
5. Conduct investigations of stormwater ordinances, NPDES permit violations, illicit discharges, illegal dumping, and related violations and/or enforcement procedures.
6. County Line Road/Carter Road Project Completed.
7. Implemented the GI/LID portion of the NPDES Report and successfully inputted it into this year's annual report.

OBJECTIVES NOT ACCOMPLISHED FOR FY2021

1. Myrtle Street/2nd Street Project.
2. Heather Wood Slip Line Project.

OBJECTIVES FOR FISCAL YEAR 2022

1. Complete both projects that were not completed in 2021. (October, and November)
2. Provide public education and outreach information. (October, April, and July)
3. Coordinate and organize Earth Day Clean-up. (April)
4. Coordinate and organize Great American Clean-up. (October)
5. Pollution Prevention Training for all Public Works Employees. (November)
6. Record and Respond to all types of stormwater complaints. (Ongoing)
7. Continue to record and update GIS Database of all BMP's that are implemented. (Ongoing)
8. Complete CIP (Capital Improvement Projects): ROW (right-of-way) repairs City wide and various other small projects in the city. (Ongoing throughout all of 2022)
9. Plan and coordinate the Compliance program for the city. (February)
10. Complete Heather Wood Pipe Restoration by December 2021.
11. Complete Shackelford Park Bank Restoration by November 2021 (Safety Issue)
12. Complete Myrtle Street Project by middle of March 2022.

WORKLOAD MEASURES

HOURS WORKED = 2080

PRODUCTIVITY MEASURES

Reports estimated hours – 640

Education – 70 Hours

Inspection Hours – 350

On Site Projects – 832

Helping Public Works - 188

AUTHORIZED POSITIONS

GRADE: 1@19

TAB 6

CITY OF AUBURN FINANCIAL POLICIES FY 2022

I. BUDGET

Budget

The budget process provides the primary mechanism by which key decisions are made regarding the levels and types of services to be provided given the anticipated level of available resources. Budget policy states how this is achieved and addresses the need for financial health and stability.

Balanced Budget

The budget shall be balanced for the General Fund. Total anticipated revenues plus that portion of the fund balance, in excess of authorized reserves, that is designated as a budget funding source shall equal total estimated expenditures for each fund.

Financing Current Expenditures

Current expenditures shall be financed with current revenues which shall include that portion of fund balance in excess of authorized reserves. The City shall avoid budgetary procedures that balance current expenditures through the obligation of future resources, or which finance on-going expenditures with one-time revenues. The City shall strive to avoid short-term borrowing to meet operating budget requirements. Nevertheless, this policy shall not prohibit short-term borrowing should a critical need arise.

Level of Budget Adoption

All budgets shall be adopted at the legal level of budgetary control which is the fund/department level (i.e., expenditures may not exceed the total appropriation for any department within a fund without the City Council's approval). All budgets shall be adopted on a basis consistent with Generally Accepted Accounting Principles as promulgated by the Governmental Accounting Standards Board.

Budget Categories

The following categories exist for budgetary preparation and presentation:

- * Personal Services and Employee Benefits
- * Purchased / Contracted Services
- * Supplies
- * Capital Outlays
- * Inter-fund / Interdepartmental Charges
- * Depreciations and Amortization
- * Other Costs
- * Debt Service
- * Other Financing Uses

Budget Objective by Type of Fund

The following budget objectives are established for the different types of funds utilized by the City:

- * **General Fund** -The budget for the General Fund shall provide for the general government operations of the City and maintain working capital necessary for financial health and stability.
- * **Special Revenue Funds** - Budgets are prepared for special revenue funds that display the legally restricted revenue sources and how these sources are utilized.
- * **Debt Service Fund** - Revenues shall be established and fund balance maintained sufficient for debt expenditures and to provide for any debt service cash flow deficiencies which would occur prior to the receipt of property tax.
- * **Capital Projects Fund** - Budgets for capital projects shall not lapse at the end of a fiscal year, but shall remain in effect until project completion or re-appropriation by City Council resolution.
- * **Proprietary Funds (Internal Services and Enterprise)** - Although budgets for this type of fund are not required under generally accepted accounting principles, budgets shall still be prepared in order to monitor revenues and control expenses.
- * **Internal Service Fund** - Internal service fund budgets shall be prepared on a self-supporting basis. Revenue rates and charges shall be identified to cover all expenses, including depreciation and debt service (if applicable).
- * **Enterprise Fund** - A business approach is used in budgeting for enterprise funds. Enterprise shall be self-supporting when possible and minimize losses when breakeven is not possible.
- * **Trust Fund** - Budgets are not required for trust funds since trustee agreements provide necessary spending authorization and control.

Performance Budget

In addition to the line item budget, the budget document shall include "performance" budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes "performance indicators" which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

Budget Preparation

For each department, budgets shall be prepared for current service level. Expanded services or extraordinary items shall be summarized in one page or less for discussions with the City Administrator/Mayor before further detail is prepared regarding the expanded service or extraordinary item. A current services budget is defined as that level of funding which is necessary to provide the same level of service for the upcoming year that is currently being provided. An expanded services budget includes funding request associated with new service and/or additional personnel.

Budgetary Control / Reports

A system of budgetary controls shall be maintained to assure adherence to the budget. Timely financial reports shall be prepared comparing actual revenues, expenditures and encumbrances with budgeted amounts.

Authorization of Budget Adjustments

The budget is a dynamic rather than a static revenue and spending plan which requires adjustment from time to time as circumstances change. Approval of the City Council is required for increases in total department or fund budgets, increases or decreases in the personal services budget total of a department or fund increases in the level of authorized positions, or changes to capital outlay items in amounts greater than \$5,000.00. Approval of the City Administrator is required for changes to capital outlay budgets in amounts less than \$5,000.00. Approval of the City Administrator is required for budget transfers within the department, excluding changes which alter personal services.

Budget Amendment Process

City Council shall authorize new projects by approving a Project Resolution which shall include the estimated cost and funding source. At the end of each fiscal year quarter any necessary budget adjustments, including budgets for any projects authorized during the quarter, shall be enacted through a budget resolution. These supplemental budget resolutions shall be balanced for each and every fund.

Budget Lapses at Year End

All operating budget appropriations, except for Capital Project Funds, shall expire at the end of a fiscal year. In accordance with generally accepted accounting principles, purchases encumbered in the current year but not received until the following year are paid from the budget of the following year. However, when necessary, City Council may make a re-appropriation to resolve unusual situations or hardships caused by this policy.

Unreserved Fund Balance

The City shall attempt to establish an unreserved fund balance in the General Fund. The purpose is to pay expenditures caused by unforeseen emergencies, handle shortfalls caused by revenue declines, and to eliminate any short-term borrowing for cash flow purposes. This reserve shall accumulate and attempt to be retained at an amount which represents 3 month or .25 of operating expenditures.

Utilization of Prior Year's Fund Balance in Budget

Unreserved fund balance may be used as a funding (revenue) source for that fund's budget. The amount of unreserved fund balance shall be estimated very conservatively.

Contingency Budget

The City shall include a contingency amount in the General Fund budget for emergency

type expenditures which cannot be foreseen when the budget is adopted. The goal of the contingency shall be 2% of the total General Fund budget, and this shall be subject to annual appropriation.

Maintenance and Replacement of Capital Equipment

Priority shall be given in budget preparation and enactment for adequate maintenance of capital equipment and facilities, and for their orderly replacement.

Federal and State Grants

City Council shall approve all grants and grant applications through project resolutions. All Federal and State grants shall be subject to the City's accounting and budgetary policies. All key financial provisions, including required local match, shall be included in the project resolutions. Accounting and budgeting information shall be inclusive of the Federal /State participation as well as local participation. Provisions shall be made in the City's annual budget for anticipated grants.

Contributions

Unless authorized by City Administrator, contributions to programs operated by City departments shall be subject to the City's accounting and budgetary policies. The City welcomes both unrestricted contributions, as well as restricted contributions compatible with the City's programs and objectives. Any material contributions shall be appropriated by City Council prior to expenditure.

Administrative Service Fee

Direct cost will be charged to all funds were practical. When impractical, an administrative service fee or an allocation shall be assessed to the Public Utilities Enterprise Fund by the General Fund. This assessment will be used to reimburse the General Fund for the administrative and support services provided to the Public Utilities Enterprise Fund. With this system, the transfer to the General Fund will increase as the total revenues increase.

Net Budget

A net budget total shall be calculated as well as a gross budget total in order to prevent the "double counting" of revenues and expenditures. The net budget total is calculated by subtracting inter-fund transfer amounts from the gross budget total.

II. FINANCIAL POLICIES DEBT

Purpose of Debt Issuance

The City of Auburn will utilize long-term debt only for capital improvement projects that are too extensive to be financed from current revenue sources. Long-term debt will not be used to finance current or on-going operations of the City.

Legal Debt Limitations

City of Auburn will remain cognizant of the millage assessed for repayment of general government debt and will strive to maintain a stable millage in the debt service area for the benefit of its taxpayers. When it is feasible, special assessment, revenue and other self-supporting bonds will be utilized instead of general obligation bonds.

Types of Debt

The City of Auburn is permitted to issue any form of debt that does not contradict the existing Constitution and laws of the State of Georgia. These include, but are not limited to:

- General Obligation Bonds
- Revenue Bonds
- Intergovernmental Contracts
- Lease Purchases
- Certificates of Participation
- Temporary Loans

Tax anticipation notes or any other revenue anticipation borrowing will be avoided. In the event such borrowing occurs on an emergency basis, the debt will be retired in full by the end of the fiscal year in which it is incurred.

Debt Features

Maturity of Debt: When long-term financing is utilized, the City will pay back the debt within a period of time that does not exceed the life of the project financed. The City will avoid the use of balloon principal payments at the end of the term of the borrowing.

Redemption Provisions: Where cost effective, the City will incorporate early call or prepayment features into the structured debt.

Inter-fund Loans

Where cost effective, the City may choose to issue loans between funds. Careful analysis will be performed on the lending fund's working capital to assure adequate cash flows will remain after the money is transferred to the borrowing fund and to ensure that the lending fund will not incur financial hardship or an increase in rate structure as a result of the transaction. A document outlining the amount, rate, repayment terms, and other such pertinent items will be completed by staff after direction is issued by the City Council to complete the inter-fund loan transaction.

Rating Agencies

The City will strive to maintain sound communications with bond rating agencies regarding the financial conditions of the City. The City is committed to continuous full disclosure and reporting to the rating agencies and the investment community through its Comprehensive Annual Financial Reports. The City is committed to maintaining and enhancing existing underlying credit ratings with the established rating agencies.

Review of Policies

Review of debt policies will occur simultaneously on an annual basis with the review of the Capital Improvements Plan for the City as a whole.

III. INVESTMENTS AND CASH MANAGEMENT

Investment earnings are an important source of revenue. However, the overriding concern at all times is the safety and preservation of the City's cash and investments. The ability to respond efficiently to cash flow requirements is another important consideration. Therefore, the objective of Investment and Cash Management is to maximize interest earnings, within an environment that strongly emphasizes legal compliance and safety while providing cash flow liquidity to meet the City's financial obligations.

Scope

This policy applies to all cash and investments which are the responsibility of and under the management of the Financial Services Department. Exclusions to this policy include, but are not necessarily limited to the City's Pension Trust Fund and Deferred Compensation Fund.

Safety

Investments shall be made with prudence, judgment and care, not for speculation, but for investment considering the primary objective of safety as well as the secondary objective of obtaining competitive market rates of return. Specifically, the City shall seek to maximize safety through the following strategies:

1. All City investments shall be federally-insured or fully collateralized to protect investment principal and accrued interest. Emphasis shall be given to Category 1 collateralization (collateral securities held by the City or its agent in the City's name), which is preferable, or Category 2 (collateral securities held by the counter party's trust department or agent in the City's name). Category 3 (collateral not in the City's name) shall be avoided due to the higher degree of risk.
2. Market risk shall be avoided by limiting investments to a maximum one year of maturity, except for special circumstances where an interest rate differential and certainty of ability to hold the investment to maturity would justify a longer maturity. The City Administrator shall approve any exceptions to the one-year maturity limit, and such exceptions will be disclosed to City Council.
3. Undue credit risk shall be avoided by monitoring the financial condition of financial institutions participating in the City's investment program. Financial institutions shall provide a consolidated report of condition semi-annually and the City shall review credit-worthiness at least annually.

Legal Investment Instruments

The City shall invest in only such investment instruments permitted by State of Georgia law for local governments which include certificates of deposit, repurchase agreements,

direct and agency obligations of the United States, obligations of the State of Georgia, pooled investment programs of the State of Georgia, and no-load mutual funds of direct obligations of the United States.

Competitive Investment Rates

The City shall seek competitive investment rates within its safety criteria. Maximum opportunity shall be provided to all local financial institutions to bid and compete for City investments due to the importance of the financial institutions to the local economy.

Liquidity

Provision shall be made for adequate liquidity of investments so that the City can efficiently meet, without financial penalty, disbursement and cash flow needs, including emergency needs. It is recognized that the State of Georgia Local Government Investment Pool is structured to provide one-day liquidity on deposits and pays competitive market rates.

Pooled Cash Management

The City shall maintain a zero cash balance, pooled cash management program for the purpose of eliminating idle cash and maximizing invested funds.

Interest Allocation

Investment earnings derived from any pooled cash investments shall be distributed to individual funds based upon each fund's amount of participation.

Investment Reporting

The Financial Services Department shall prepare a monthly report of investments.

TAB 7

ORDINANCE # 21-010

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE
CITY OF AUBURN, GEORGIA**

TO ADOPT THE FISCAL YEAR 2022 BUDGET FOR EACH FUND OF THE CITY OF AUBURN, GEORGIA, APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES/EXPENSES, ADOPTING SEVERAL ITEMS OF REVENUE ANTICIPATIONS, AND PROHIBITING EXPENDITURES OR EXPENSES FROM EXCEEDING THE ACTUAL FUNDING AVAILABLE.

WHEREAS, sound governmental operations require a General Fund Budget in order to plan the financing of services for the citizens of the City of Auburn; and

WHEREAS, Title 36, Chapter 81, Article 1 of the Official Code of Georgia Annotated (OCGA) requires a Balanced Budget for the City's Fiscal Year, which runs from October 1st to September 30th, of each year; and

WHEREAS, the Mayor and City Council of the City of Auburn have reviewed the proposed FY 2018 Budget as presented by the City Administrator and provided public notice and held a public hearing as required by Georgia Law; and

WHEREAS, the General Fund is a Balanced Budget, so that anticipated revenues and other financing sources equal the proposed expenditures and expenses; and

WHEREAS, the Mayor and City Council wish to adopt this proposal as the Fiscal Year 2022 Annual Budget, effective from October 1, 2021 to September 30, 2022.

NOW THEREFORE, The Council of the City of Auburn hereby ordains as follows:

Section 1. That the proposed Fiscal Year 2022 Budget, attached hereto and incorporated herein by reference as a part of this Ordinance is hereby adopted as the Budget for the City of Auburn, Georgia for Fiscal Year 2022, which begins October 1, 2021 and ends on September 30, 2022.

Section 2. That the several items of revenues, other financing sources, and sources of cash shown in the budget for each fund in the amounts anticipated are hereby adopted, and that the several amounts shown in the budget for each fund as proposed expenditures or expenses, and uses of cash are hereby appropriated to the departments named in each fund.

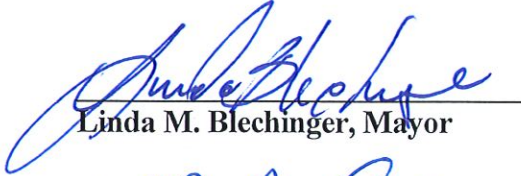
Section 3. That the "legal level of control" as defined in OCGA §36-81-5 is set at the departmental level, meaning that the City Administrator, in capacity as Budget Officer is authorized to move appropriations from one-line item to another within a department, but under no circumstances may expenditures or expenses exceed the amount appropriated for a department without a budget amendment approved by the Mayor and City Council.

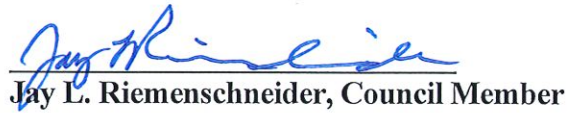
Section 4. That all appropriations shall lapse at the end of a Fiscal Year.

Section 5. That this ordinance shall be and remain in full force and effect from and after its date of adoption.

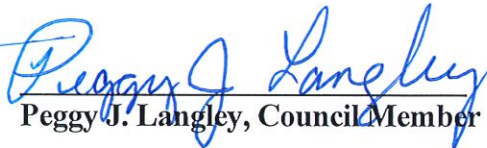
It is so ordained on this 2nd day of September, 2021.

City of Auburn, Georgia


Linda M. Blechinger, Mayor

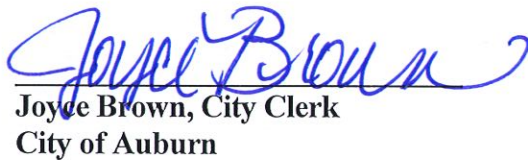

Jay L. Riemenschneider, Council Member


Bill Ackworth, Council Member


Peggy J. Langley, Council Member


Robert L. Vogel III, Council Member

Attest:


Joyde Brown, City Clerk
City of Auburn

